

## Administrative Procedure 310

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### STUDENT SAFETY

#### Background

Schools, to the greatest degree possible, are to provide safe and wholesome environments, free from conditions of fear, violence, and harassment. The District therefore considers student safety our highest priority.

The District's major safety responsibilities are safety education and the maintenance of safe conditions and practices on District property; the District will also co-operate with the municipality, which holds primary responsibility for traffic and public safety.

#### Procedures

1. The District will:
  - 1.1 Maintain safe physical conditions in buildings and on school grounds.
  - 1.2 Observe and enforce safe practices, particularly in those areas of instruction and student activities, which offer special hazards.
  - 1.3 Offer safety education to students as pertinent to particular subjects and activities.
  - 1.4 Enforce District and School Codes of Conduct.
  - 1.5 Meet requirements of regulatory safety agencies.
2. The District will continue to support and advocate for improved student and staff traffic flow and safety.

Reference: Sections 20, 22, 65, 85 School Act

## Administrative Procedure 310 – Appendix

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### STUDENT SAFETY – ICE RINKS

#### Expectations of Students and Staff in the City of Delta

##### Helmet Use:

All participants on the ice, (school staff, students, parent supervisors), must wear at all times, an approved helmet suitable to provide fall protection.

Normally, CSA multi impact, ski, hockey helmets and skate boarding helmets are approved for this use. Road style bicycle helmets do not offer sufficient protection and are therefore not approved for this use.

School groups are expected to supply helmets of a sufficient number for their participants. The responsibility to provide a well-fitting, appropriate helmet, ultimately lies with the student and/or parent.

It is not expected that schools purchase a supply of helmets for student use.

**The City of Delta** is not responsible for supplying helmets for all participants, although there are limited supplies of helmets available at Delta's ice arenas. Contact with the facility officials prior to arriving is required to ensure adequate numbers are available.

Adults supervising on-ice activities are also responsible to supply and wear their own helmets.

##### **Helmets are Required for the following:**

- Skating Lessons
- Skating
- Nerf-like Hockey Sticks and hollow plastic pucks (available at City of Delta rinks)

##### **Helmets with Face Protection (Face Cage or full visor style face protection) is Required for the following:**

- Hard plastic sticks (Cosom Hockey sticks) with hollow plastic or soft pucks
- Ringette

##### **Hard rubber or wooden sticks are allowed only for students in Hockey Canada or Hockey Academy Programs.**

The person who supplies the helmets should assume the responsibility for the proper fitting and sizing of the helmet. In other words, if the parent has supplied the helmet, it is the responsibility of the parent to ensure it fits properly. Helmets supplied to the participant by the rink must be a helmet that fits the participant properly.

***Injuries:***

The supervising staff member from the school is responsible for the well-being, safety and first aid response for all participants. In the case where an injury to a student occurs, and a qualified first aid attendant is involved in addressing the injury, the first aid attendant is in charge of treatment and care. This applies whether the first aid attendant is a school employee or an employee of the City of Delta or the ice rink provider.

Attending first aid attendant would normally make the call to 911.

In the event that there is no qualified first aid response, it is the responsibility of the staff member present to seek the best medical support available, and they should call 911 if necessary.

Calls to 911 should be the decision of the first aid attendant, but a call to 911 by the supervising staff member beyond the decision of the attendant is permissible.

Delta School District staff responding to a first aid emergency, aids and assists the first aid attendant as needed. An important aspect of the duties of the Delta School District staff is to record all pertinent information regarding the incident, and be prepared to report the following, as required for SPP (School Protection Program) Accident Reporting:

Name(s) of injured participant(s), age, grade, school  
 Nature and cause of injury  
 Names of witnesses  
 Others involved in incident  
 Description of activity during which injury occurred  
 Level of supervision at the time of the incident  
 Level of care being received  
 Name of first aid attendant  
 Name of hospital and means of transportation  
 Parent/Guardian contact

***Questions:***

What happens if our (first aid trained) staff believes inappropriate actions are being taken (potentially complicating treatment or creating further injuries)?

- The school staff member is responsible for completing School Protection Program reporting procedures. Completion of this form would involve collecting information from the first aid attendant. Any information collected by the ice rink provider needs to be used to complete these procedures.

**FAQ's:**

1. Can students play hockey using wooden hockey sticks without proper protective gear during school sessions?
  - Hockey is not an approved activity for students to participate in during on-ice programs unless the students are enrolled in and involved in an on-ice session as part of a Hockey Academy.
  - Wooden hockey sticks used by students without protective gear raises the risk of injury that cannot be mitigated to a level of reasonable risk.
2. Can students, not wearing protective gear, use black rubber pucks instead of the orange hollow ones Delta Parks and Rec require during all during public and private rental sessions?
  - Rubber pucks are not to be used in any on-ice activity.
3. What procedures need to be in place when only some of a class are playing hockey and others are skating?
  - Delta Parks and Rec strongly suggest halving the ice for zone of play, in order to do this safely.

**General:**

What do we (Delta staff) do when the above agreed-upon procedures are not followed?

If safety and/or discipline issues are a concern, City of Delta staff would share their concerns with supervising school staff. If the situation required serious and immediate action to address severe safety or discipline, such programs should be immediately cancelled and the facility cleared of participants.

Concerns need to be reported directly to the administration of the school. This would also be the case if the concerns were for groups using any Delta Parks and Rec facilities, etc.