



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@deltasd.bc.ca
Website: dpac.deltasd.bc.ca

DPAC General Meeting Minutes

Monday, April 15, 2019

Meeting location: Delta School Board Office

Meeting time: 7:00 – 9:00 pm

Members in attendance:

Joe Muego - Chair (South Delta Secondary School)
Natasha Grey - Treasurer (Neilson Grove)
Kristin Unger - Secretary (Gray)
Jenn DenHartogh - BCCPAC (Hawthorne)
Kerri Deane - Delta Secondary
Bob Nath - Gibson/Delview
Nancy Baily - Sands
Shane Todhunter - South Park
Maradith Veer - Richardson
Melanie Bannister - Burnsvie
Bel Chokar - Pinewood
Trish Uppal - Sunshine hills
Lee Kosa - Ladner Elementary
Sarabjit Minhas - Hellings

Guests in Attendance:

Doug Sheppard - Superintendent
Nicola Christ - Secretary Treasurer
Laura Dixon - School Trustee

Meet & Greet - 6:45 pm

Meeting brought to order at: 7:05 pm

Welcome & Introductions

REPORT FROM THE SUPERINTENDENT'S OFFICE - Doug Sheppard, Superintendent

GUEST: Nicola Christ, Secretary Treasurer

Proposed Budget Report



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An introduction to the process: first, they establish the guidelines and define the criteria to be used; then a preliminary budget is created by a budget officer; department managers then provide department-focused input (ie. they can switch small items around, increase something and decrease something else, but can't add anything big or change anything drastically); the Budget Working Committee then prepare budget balancing recommendations; schools are consulted (principals) and provide internal input; public input is sought; finally, the Board of Education Budget Committee considers the recommendations and public input and approves a balanced budget.

Requirement to balance: the School Act requires the District not to incur a deficit. The budget must be balanced to zero by cutting costs, increasing revenues or using reserve funding. The amount of funding available sets the spending limit.

Factors that influence whether budget will balance:

- structural deficit: if there is less funding available than costs to pay; structural means that, on an ongoing basis, funding is never enough; it's not caused by one specific thing
- funding formula that doesn't match the cost structure; funding is given on a per pupil basis but costs don't occur on per pupil basis so this formula can be a mismatch at times
- enrolment changes, or proportional change over a period of time; the last few years there has been a rise in inclusive education and that changes the structure of funding
- inflation
- contractual cost increases: salary, collective agreements, etc
- benefit changes: these change every year and the rate changes as people become older, etc
- amount of funding: if it does not cover all the costs, then the budget won't balance

How we balance the budget:

- first, look at the district vision, consult it for how we address educational needs
- evaluate prior year opportunities; ie. something was less costly, or more
- consult with stakeholders and prioritize
- consider possible revenue increases; the district is not a for-profit organization so this is hard to do; sometimes they get grants but there are expectations that go along with them
- share needed reductions among all budget areas so no one area is impacted too much; they try to stay away from the classroom as much as possible but as it takes up the majority of the budget, it's very difficult to do that
- reserve funds: if everything else fails, you have to use reserve funds to balance the budget; reserves are created by adding surplus or deficit from the prior years

Overview:

Operating Budget: \$160.853 million

Enrollment growth of 10 (FTE) students; total 15,407 students in the 2019/20 year

This budget is balanced fully and completely, and there is no structural deficit. No reductions will have to be made.

There is a small surplus of \$63,000.

There is a \$45 per pupil increase this year, to a total of \$7,468 per pupil.



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There has been significant new funding to inclusive education, indigenous education, and English language learners.

The surplus of \$63,000 is recommended by trustees to be allocated to an additional HR coordinator position to assist with the growing needs for recruitment and employee services in the District.

<https://www.deltasd.bc.ca/board/financial-information/>

BREAK

General Business Meeting: Start time: 8:28 pm

Adoption of Agenda:

Moved by Bob Nath & seconded by Shane Todhunter; approved.

Approval of Minutes of February 25, 2019:

Moved by Jen Den Hartogh & seconded by Shane Todhunter; approved.

Chair's Update - Joe Muego

- **SBO Public Input on Budget (Feb. 26, 2019)**

This was an open meeting to review the proposed budget. A number of groups came to speak, and Joe spoke on our behalf. (*see attached PDF for more information)

- **SBO Funding Formula Review (Mar. 5, 2019)**

Stakeholders got together and saw charts and worked with district staff to go through recommendations given.

- **SBO Regular Meeting (Mar. 12, 2019)**

<https://district.public.deltasd.bc.ca/wp-content/uploads/sites/2/2018/07/Min-March-12-2019.pdf>

- **SBO Regular Meeting (Apr. 9, 2019)**



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Information was presented related to professional literacy groups (PLCs); passing a capital bylaw; five projects through the district applied for funding from the district

<https://district.public.deltasd.bc.ca/wp-content/uploads/sites/2/2018/07/Min-April-9-2019.pdf>

- **STO Budget Review (Apr. 10, 2019)**

Preview of the budget review.

Vice-Chair Update - Lakhvir Brar

Not present

Treasurer's Budget Report - Natasha Gray

No grants applied for currently.

4664.57 Gaming account
6663.21 Operating account

BCCPAC Update - Jenn DenHartogh

The AGM is coming up. Proxy votes are due ASAP. Jenn asked President Sinclair to address the website and gatekeeping issues of any social media aspect for PACs and DPACs.

A. Business Arising from Minutes (February 2019)

1. DPAC Website

Jenn contacted companies and is getting quotes and leads for the website, will possibly present some information at the next meeting.

2. BCCPAC Proxy Votes - Time sensitive; please encourage your PACs to do this and contact Jenn at jdenhartogh@yahoo.com with questions.

3. PAC 101 - this is a course being offered on PAC coordination and guidance.

B. New Business



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PAC / District / City relationship for Playgrounds - the district paid for a consultant to analyze equipment across the schools. Facilities is putting together a summary of that report to have a discussion of where they sit. There are limited funds so it seems better to put into maintaining and repairing current playgrounds, but they will need to gather input from stakeholders before making plans.

Parent Education, Upcoming

Dr. Vanessa LaPointe - Discipline Without Damage, North Delta Secondary
April 24, 7-8:30pm

Dr. Vanessa LaPointe - Parenting the Child With Anxiety, South Delta Secondary
May 1, 7-8:30pm

Miscellaneous - Bike to School Week May 27 - 31 (<https://bikehub.ca/bike-to-school/bike-to-school-week>)

BC Commuter Challenge, looking for volunteers
(<https://commuterchallengebc.ca/>)

Future Topics - The Supervisor of DPD sexual offences section is interested in coming to give a talk on online social media risks and tips to ensure these are minimized. The Legal Services Society, 'Is that legal?' guide that explains common online situations and what to do was handed out. Diane Jubinville, District VP of Learning Services for Indigenous Education would like to come to speak on behalf of indigenous education.

Executive Elections - coming up soon.

Business Cards - possibly looking into business cards for DPAC.

C. Next meeting May 13, 2019

MEETING ADJOURNED

9:15 pm