

REGULAR MEETING OF THE BOARD OF EDUCATION**DATE: June 7, 2022****TIME: 7:30 p.m.****PLACE: Via Zoom****AGENDA**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. RECEIVING DELEGATIONS, BRIEFS AND PRESENTATIONS
 - a) Teams Recognition
 - b) National Indigenous Peoples Day
4. APPROVAL OF THE MINUTES
 - a) May 10, 2022
5. UNFINISHED BUSINESS/ROUTINE
No items for presentation
6. BOARD OF EDUCATION REPORT
7. INFORMATION, PROPOSALS AND REPORTS
No items for presentation
8. NEW BUSINESS
 - a) 2022-23 Board Meeting Schedule
 - b) Board Annual Work Plan
 - c) Multi-year Budget Report Approval
 - d) 2022/23 Budget with Accumulated Operating Surplus Initiatives
 - e) Audit Plan Approval
 - f) Election Bylaw Approval
 - g) Equity Review of Policies
 - h) Appeal Policy
 - i) Childcare Policy
 - j) Capital Plan Approval 2023-24
 - k) Adult Crossing Guard 2022-23
9. QUESTION PERIOD
10. DATE, TIME AND PLACE OF NEXT MEETING
At call of the Chair
Next scheduled meeting – September 27, 2022 at 7:30 p.m.
11. ADJOURNMENT



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: ADOPTION OF THE AGENDA

AGENDA ITEM NO: 2

NARRATION:



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: TEAMS RECOGNITION

AGENDA ITEM NO: 3a

NARRATION:

Mr. Vladimir Nikic, Vice-Principal of Seaquam, will introduce the Seaquam Junior Girls Basketball Team and Seaquam League of Legends team.

Mr. Terry Ainge, Principal of South Delta Secondary, will introduce coach Mike Kilpatrick. Mr. Kilpatrick will introduce the grade 8 girls volleyball team and one of the athletes will talk about their season. Mr. Ainge will also introduce Brent Sweeney and Stephen Burns, teachers and coaches at South Delta Secondary, who will share their teams' accomplishment.

Mr. Kevin Vasconcelos, Principal of Delview Secondary, will introduce Athletic Director, Kent Laubman who will speak to Chenay Wong's accomplishments.



BOARD OF EDUCATION

**MEETING OF
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TOPIC: NATIONAL INDIGINEOUS PEOPLES DAY

AGENDA ITEM NO: 3b

NARRATION:

Diane Jubinville, District Vice-Principal of Indigenous Education, will talk about some of the events that have recently taken place with the students and the National Indigenous Peoples Day celebrations happening this month.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: APPROVAL OF THE MINUTES

AGENDA ITEM NO: 4a

NARRATION:

(attachment)

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

DATE, TIME AND PLACE: May 10, 2022 7:30 p.m.
via Zoom

PRESENT: Trustees: V. Windsor, Chairperson
D. Boisvert, Vice-Chairperson
E. Beard
L. Dixon
J. Dosanjh
N. Kanakos
B. Reid

D. Sheppard, Superintendent of Schools
B. Bauman, Assistant Superintendent
C. Bromley, Manager, Information Technology Services
N. Christ, Secretary-Treasurer
C. Gartry, Assistant Secretary-Treasurer
D. Duff, Director, Facilities & Planning
R. Faust, Director, Finance & Management Services
N. Gordon, Assistant Superintendent
T. Johnson, Director, Learning Services –
Equity & Success
J. Maranda, Director, Human Resources
S. Labrosse, Executive Assistant
N. Stephenson, Director, Learning Services –
Education Programs
C. Tucker, Director, Communications

CALL TO ORDER

Chairperson Windsor called the meeting to order at 7:30 p.m.

Chairperson Windsor opened the meeting by acknowledging the traditional territory of the Tsawwassen and Musqueam First Nations and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial, and also offered her respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

ADOPTION OF AGENDA

M/S Trustees Reid/Kanakos
THAT the agenda be adopted as distributed.

CARRIED

Chairperson Windsor introduced the following education partners joining the meeting via Zoom:

- Daun Frederickson, President and Beatriz Dempsey, Recording Secretary of CUPE Local 1091
- On behalf of the Delta Principals & Vice-Principals' Association, Satnam Chahal, District Principal, Inclusive Learning

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

May 10, 2022

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APPROVAL OF THE MINUTES

M/S Trustees Dixon/Dosanjh

THAT the Minutes of the Regular and Special Budget Consultation meeting of May 3, 2022 be approved.

CARRIED

BOARD OF EDUCATION REPORT

Trustee Reid shared the following report:

- Attended the opening Douglas J. Husband Discovery Centre. Chairperson Windsor, Vice-Chair Boisvert and Trustees Kanakos and Dosanjh were also in attendance. Trustee Reid believes this is going to be awesome for all our students in the district.
- Attended Richardson Elementary School's announcement of the new accessible playground.

Chairperson Windsor shared the following report:

- May 9 attended the Equity in Action Committee Meeting where a debrief of the Jo Chrono's presentation that happened during the last meeting. Participants were asked five questions around equity.
- IPAC (Indigenous PAC) met for the first time on April 6, the new Chair is Mercedes King.
- IEAC, Indigenous Education Advisory Committee, is going to be meeting for the first time in May. All stakeholders are going to be represented. The next meeting will be on June 9, 2022.

ADOPTION OF THE 2022/2023 BUDGET

M/S Trustees Dixon/Reid

THAT approval be given for three readings at one meeting of the Annual Budget Bylaw for the 2022/23 fiscal year.

THAT the Annual Budget Bylaw specifying a total budget bylaw amount of \$193,471,802 for the 2022/2023 fiscal year be given three readings and approved.

CARRIED

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

May 10, 2022

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M/S Trustees Kanakos/Dosanjh

THAT the Annual Budget Bylaw specifying a total budget bylaw amount of \$193,471,802 for the 2022/2023 fiscal year be given a FIRST reading.

CARRIED

M/S Trustees Beard/Kanakos

THAT the Annual Budget Bylaw specifying a total budget bylaw amount of \$193,471,802 for the 2022/2023 fiscal year be given a SECOND reading.

CARRIED

M/S Trustees Reid/Kanakos

THAT the Annual Budget Bylaw specifying a total budget bylaw amount of \$193,471,802 for the 2022/2023 fiscal year be given a THIRD reading and Adopted.

CARRIED

2022/2023 CAPITAL BYLAW

M/S Trustees Kanakos/Reid

THAT approval be given for three readings at one meeting of the Capital Project Bylaw No. 2022/23-CPSD37-01.

CARRIED

M/S Trustees Dixon/Kanakos

THAT Capital Project Bylaw No. 2022/23-CPSD37-01 be given a FIRST reading.

CARRIED

M/S Trustees Reid/Dosanjh

THAT Capital Project Bylaw No. 2022/23-CPSD37-01 be given a SECOND reading.

CARRIED

M/S Trustees Dosanjh/Beard

THAT Capital Project Bylaw No. 2022/23-CPSD37-01 be given a THIRD reading and Adopted.

CARRIED

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 37 (DELTA)

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2022/23 ACCUMULATED OPERATING SURPLUS REVIEW

Nicola Christ, Secretary-Treasurer, shared the 2022/23 Accumulated Operating Surplus presentation. The presentation is an integral part of the new multi-year public budget engagement process and aligns directly with the District's Strategic Plan. Ms. Christ highlighted that Goal 5 of the Strategic Plan calls for "Strong Governance and Stewardship of Resources" and one the objective of that goal is to increase stakeholder understanding and insight regarding the district's financial information and resources. An accumulated operating surplus occurs when funding available in a particular year exceeds expenses paid. District Policy 19 provides for governance of reserve funds and for the priority order in which they can be used.

DATE AND TIME OF NEXT MEETING

June 7, 2022 at 7:30 p.m.

ADJOURNMENT

M/S Trustees Kanakos/Dosanjh

THAT the Delta School Board meeting of May 10, 2022 be adjourned.

CARRIED

ADJOURNMENT: 8:34 p.m.

Chairperson

Secretary-Treasurer



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: UNFINISHED BUSINESS/ROUTINE

AGENDA ITEM NO: 5

NARRATION:

No items for presentation



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: BOARD OF EDUCATION REPORT

AGENDA ITEM NO: 6

NARRATION:

At this point on the Agenda, the Trustees will report on recent significant activities.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: INFORMATION, PROPOSALS AND REPORTS

AGENDA ITEM NO: 7

NARRATION:

No items for presentation



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: 2022/23 BOARD MEETING SCHEDULE

AGENDA ITEM NO: **8a**

NARRATION:

Nicola Christ, Secretary-Treasurer, will present the Board with the 2022/2023 Board Meeting schedule.

September 27, 2022

October 11, 2022

November 1, 2022 – Inaugural Meeting

December 6, 2022

January 10, 2023

February 21, 2023

March 7, 2023

April 4, 2023

April 18, 2023

April 25, 2023

May 9, 2023

June 6, 2023



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: BOARD ANNUAL WORK PLAN

AGENDA ITEM NO: 8b

NARRATION:

Nicola Christ, Secretary-Treasurer, will provide Trustees with the revised Board Annual Work Plan (Policy 2 – Appendix A).



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: 2022/23 MULTI-YEAR BUDGET REPORT

AGENDA ITEM NO: 8c

NARRATION:

As provided by the K-12 public education financial planning and reporting policy (under the authority of B.C. School Act s.81, s.110 and s.156) Boards must provide to the Ministry of Education with a multi-year financial plan, that outlines how funding and resources will be used to support their strategic plans and operational needs. Nicola Christ, Secretary-Treasurer, will present the 2022-23 Multi-Year Financial Report to the Board of Education for approval so that it may be provided to the Ministry of Education along with the 2022/23 Budget before June 30, 2022.

Following the June 7 Board meeting, this document can be found on the District website.



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: ADOPTION OF THE 2022/2023 BUDGET WITH ACCUMULATED OPERATING SURPLUS **AGENDA ITEM NO: 8d**

NARRATION:

The School Act requires that the Board submit a balanced Annual Budget for the 2022/23 fiscal year. On May 10, the Board of Education adopted the 2022/23 Budget Bylaw for of \$193,471,802 which was based on the District's traditional budget process which did not yet include the planned use of accumulated operating funds.

The Board's balanced annual operating budgets may include appropriation of prior year accumulated surplus. K-12 public education accumulated operating surplus policy under the authority of B.C. School Act s.81, s.110 and s.156) provides the guidelines for boards' use of operating surplus.

The revised 2022/23 Budget Bylaw presented here for adoption, includes \$3.54 million in accumulated operating surplus fund initiatives, as laid out in the 2022/23 Multi-Year Budget report.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: AUDIT PLAN APPROVAL

AGENDA ITEM NO: 8e

NARRATION:

Daniel Boisvert, Chair of the Delta School District Audit Committee, will provide the Board of Education with the Audit Committee's recommendation regarding the 2021/2022 Audit Plan.



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: ELECTION BYLAW APPROVAL

AGENDA ITEM NO: 8f

NARRATION:

Prior to 2014, all aspects of a local government's bylaw could apply to the school trustee election if the local government was conducting the election on behalf of the board. In 2014, the School Act was amended to limit what elements of a local government's bylaw can be adopted by a board of education.

The municipality's bylaw will apply to the Board's elections except for provisions relating to

- nomination deposits,
- minimum number of nominators
- the order of names on the ballot and
- breaking a tie vote after judicial recount

Where Boards do not have an election bylaw which addresses the aforementioned topics, the Local Government Act provisions regarding nomination deposits, minimum number of nominators, the order of names on the ballot and breaking a tie vote after judicial recount will govern the school trustee elections.

In anticipation of the upcoming Trustee elections and as directed by the Board of Education, Nicola Christ, Secretary Treasurer, will provide the Board of Education with an Election Bylaw for approval which provides for alignment with the municipality's election bylaw in respect of the above-mentioned provisions.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: EQUITY REVIEW OF POLICIES

AGENDA ITEM NO: 8g

NARRATION:

The District has recently commissioned educator and Policy Analyst, Jo Chrona, to conduct an Equity Review of the District's Policy and Procedure Handbook.

The revised policies are provided here for the Board's approval.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: APPEAL POLICY

AGENDA ITEM NO: 8h

NARRATION:

The District has commissioned a legal review of the District's Appeal Policy - #13.

Brad Bauman, Assistant Superintendent will review the updated policy with the Board of Education.



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: CHILDCARE POLICY

AGENDA ITEM NO: **8i**

NARRATION:

Bill 8, the Education Statutes Amendment Act, came into effect on March 5, 2020. This amendment of the School Act related to childcare facilities located on board of education property, including a prescriptive order from the Ministry of Education regarding the formal establishment of board policy to govern the establishment of such facilities. The following District policy has been created in alignment with Order M326.

Brad Bauman, Assistant Superintendent will review the new policy with the Board of Education.



BOARD OF EDUCATION

MEETING OF
JUNE 7, 2022

TOPIC: CAPITAL PLAN APPROVAL 2023-24

AGENDA ITEM NO: **8j**

NARRATION:

Mr. Darren Duff, Director of Facilities & Planning, will present the projects contained in the 2023/2024 Capital Plan. The Capital Plan is due to the Ministry of Education by September 30, 2022.

The Five-Year Capital Plan is based on nine capital programs set out by the Ministry, in two groupings Major Capital Programs (4) & Minor Capital Programs (5)

Major Capital Programs:

Seismic Mitigation Program (SMP)

No seismic mitigation work is planned for the 2023/2024 Capital year.

School Expansion Program (EXP)

The latest enrolment projections forecast for Delta indicate that student enrolment will continue its slow recovery from many years of decline and that it has ample classroom capacity to accommodate the expected number of students for the foreseeable future. We are not including any school additions or site acquisitions in the Capital Plan.

School Replacement Program (REP)

There are no schools in the district inventory, which have reached or are forecast to reach the end of their useful life, or where major structural issues or accumulation of maintenance needs exceed the cost of building replacement. We are not including any school additions or site acquisitions in the Capital Plan.

Rural Districts Program (RDP)

We do not qualify for this program.

Minor Capital Programs:

School Enhancement Program (SEP)

The SEP is a program that provides capital funding specifically for projects that will improve the safety, facility condition, operational efficiency, and functionality of existing schools, in an effort to extend their useful physical life.

Eligible projects must be valued at more than \$100,000 but not exceed \$2 Million. It is also crucial to include at least one project valued at \$500,000 or less. To qualify for the minimum \$100,000 threshold, several smaller projects for various schools may be grouped to form a single SEP project.



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A Maximum of five projects may be submitted in the 2023/2024 Capital Plan, we have included:

- Cougar Canyon Elementary Roof Refurbishment (\$819,450)
- Heath, Richardson & Neilsen Grove Elementaries Roof Refurbishment (\$201,150)
- Delview Secondary Roof Refurbishment (\$311,850)
- Upgrade Supply Air Distribution at Brooke Elementary, Cougar Canyon Elementary, Chalmers Elementary and Gibson Elementary (\$500,000)
- Gym Floor & Bleacher Replacement at Sands Secondary and Seaquam Secondary (\$550,000)

Carbon Neutral Capital Program (CNCP)

The CNCP is an annual program that provides capital funding specifically for energy efficiency projects that lower school districts carbon emissions.

A maximum of five (5) separate CNCP projects may be submitted per school district, for funding consideration by the Ministry we have included:

- Sands Secondary phase 2 replacement of 3 inefficient RTU's with high efficiency units (\$250,000)
- Seaquam Secondary Replace 6 shop RTU's (\$400,000)
- High Voltage Transformer Replacement at Port Guichon Elementary (\$350,000)
- High Voltage Transformer at Seaquam Secondary (\$400,000)
- Upgrading Hot Water System (HWS) at English Bluff Elementary, Ladner Elementary, Chalmers Elementary and Pinewood Elementary (\$250,000)

Bus Replacement Program (BUS)

We have no application for this in the 2023-2024 submission

Playground Equipment Program (PEP)

PEP is an annual program supporting inclusion and accessibility for all children, the PEP is available to provide specific funding to purchase and install new or replacement playground equipment that is universal in design and is in compliance with accessibility measures as defined through the Canadian Standards Association CAN/CSA-Z614-14 (R2019): Children's Play spaces and Equipment.

The maximum of three (3) separate PEP projects may be submitted the estimated funding available is \$165,000. With a focus on full playground equipment replacement, projects for partial replacement of existing equipment or repair of existing equipment will not be considered. Schools that do not currently have playground equipment and students do not have easy access to nearby equipment, will be prioritized.

We have included:

- Heath Elementary (\$165,000) for replacement of the Composite 1 and Composite 2 with a Universally Accessible Playground



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- Gibson Elementary (165,000) for replacement of Composite 2 with a new accessible playground
-

Building Envelope Program (BEP)

We do not qualify for this program.

All of the projects recommended for submission are consistent with the District Long Range Facilities Plan and are all proposed to take place in the 2023/2024 fiscal year.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: ADULT CROSSING GUARD 2022-23

AGENDA ITEM NO: 8k

NARRATION:

As per 1999 Memorandum of Understanding (MOU) between the City of Delta and the Delta Board of Education, a review of the Adult School Crossing Guard Program is undertaken each Spring and submitted to the Corporation’s Transportation Technical Committee for its review. Subsequently, a proposed program for the upcoming year is to be submitted to Delta Council and the Delta Board of Education for their consideration (please refer to attached memorandum from the City to the Board).

This is to confirm that School District proposes to increase the current number of twenty- seven (27) adult crossing guards to twenty-eight (28) and locations eighteen (18) to nineteen (19) of the adult school crossing guards for the 2022/2023 school year.

The changes are a result to the following updates:

- South Park Elementary (735 Gilchrist Drive) with the addition of the new cross walk and lights there is no longer a crossing guard stationed at 8A & Gilchrist Drive
- Jarvis Elementary (7670 118st) currently with no adult crossing guard would like to add 1 adult crossing guard
- Hellings Elementary (11656 86Ave) would like to add an additional crossing guard to the school entrance at 86th Avenue to deal with volume
- Cliff Drive Elementary (5025 12th Ave) would like to reposition its current crossing guard from 52nd & Belair Drive to 12th Ave & 50B

The requirements are as follows:

Crossing Site		Local Description	Guard Service	
No.	School		AM	PM
1	Annieville	112th St @ 92A Ave	X	X
2	Annieville	114th St @ 92A Ave	X	X
3	Brooke	Nordel Way @ Brooke Rd	X	X
4	Brooke	Brooke Rd @ Nordel Way	X	X
5	Chalmers	7500 Block 112th St	X	X
6	Cliff Drive	12 th Ave @ 50B St.	X	X
7	Cougar Canyon	Nicholson Rd @ Lyon Rd	X	X
8	Cougar Canyon	1600 Block Lyon Rd	X	X
9	Devon Gardens	8900 Block 112th St	X	X
10	Devon Gardens	Nordel Way @ 112th St	X	X



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11	Devon Gardens	River Rd @ Russel Drive	X	X
12	Gibson	116th St @ 90th Ave	X	X
13	Gray	10900 Block 80th Ave	X	X
14	Hawthorne	Central Ave @ School Access	X	X
15	Heath	72nd Ave @ 113th St	X	X
16	Hellings	116th St @ 86th Ave	X	X
17	Hellings	11656 86Ave	X	X
18	Holly	Ladner Truck Rd @ 62nd St	X	X
19	Holly	62nd St @ Holly Park Drive	X	X
20	McCloskey	80th Ave @ 115th St	X	X
21	Neilson Grove	River Rd @ Admiral Boulevard	X	X
22	Richardson	116th St @ 83rd Ave	X	X
23	Richardson	11300 Block 84th Ave	X	X
24	Richardson	112th St @ 83rd Ave	X	X
25	English Bluff	English Bluff Road @ 4th Ave	X	X
26	South Park	56th St @ 8A Ave	X	X
27	Ladner Elementary	44th Ave @ 50th St.	X	X
28	Jarvis Elementary	7670 118 th St.	X	X

The guards at all sites, with the exception of Gray, are on duty from 8:30 to 9:00am (morning) and 3:00 to 3:30pm (afternoon), with the guard at Gray on duty from 8:15 to 9:15am and 2:45 to 3:45pm due to setting up and taking down of pylons along 80th Avenue.

The present plan is to provide the service levels per the table above for a total cost of \$114,960.47, which will be funded by the City out of the funds set aside each year for the program.

In addition, following the road improvements and lane widening on 72nd Avenue including the new parking lot at Heath Elementary (11364 72nd Ave) consideration be given to reviewing the traffic pattern and volume to ascertain if an additional adult crossing guard is warranted for this location.



BOARD OF EDUCATION

MEETING OF
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TOPIC: QUESTION PERIOD

AGENDA ITEM NO: 9

NARRATION:

At this point the Chairperson will provide an opportunity for questions from the public concerning items on the Agenda.

- 30 minute question period – open to the public and limited to 5 minutes per issue.
- For those participating remotely/online, to submit questions for consideration during the question period, please email questions@deltaschools.ca at any time before the Regular Board Meeting begins, or during the Regular Board Meeting up until the start of the question period. The question, along with the name of the person that submitted it, will be read out and answered during the question period in the order that it is received.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: DATE AND TIME OF NEXT MEETING

AGENDA ITEM NO: 10

NARRATION:

Next scheduled meeting: September 27, 2022 at 7:30 p.m.



BOARD OF EDUCATION

**MEETING OF
JUNE 7, 2022**

TOPIC: ADJOURNMENT

AGENDA ITEM NO: 11

NARRATION: