

**\*\*There will be a Recognition Ceremony and refreshments in the foyer at 7:00 p.m. to congratulate student teams, groups and individuals.\*\***

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DATE: June 6, 2023**

**TIME: 7:30 p.m.**

**PLACE: District Administration Building**

**A G E N D A**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. RECEIVING DELEGATIONS, BRIEFS AND PRESENTATIONS
  - a) National Indigenous People's Day Presentation
  - b) Students for Student Inclusion – Sands Student Leadership
4. APPROVAL OF THE MINUTES
  - a) May 9, 2023
5. UNFINISHED BUSINESS/ROUTINE  
*No items for presentation*
6. BOARD OF EDUCATION REPORT
7. INFORMATION, PROPOSALS AND REPORTS
  - a) 2024/2025 Capital Plan
  - b) Field Trips
8. NEW BUSINESS
  - a) 2023/2024 Board Meeting Schedule
  - b) Audit Committee Policy
  - c) Complaints and Appeals Policy
  - d) Board Operations Policy
9. QUESTION PERIOD
10. DATE, TIME AND PLACE OF NEXT MEETING  
At call of the Chair  
Next scheduled meeting – September 12, 2023 at 7:30 p.m.
11. ADJOURNMENT



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** ADOPTION OF THE AGENDA

**AGENDA ITEM NO: 2**

**NARRATION:**

**RECOMMENDED ACTION:**

THAT the Agenda be adopted as distributed.



## BOARD OF EDUCATION

MEETING OF  
JUNE 6, 2023

**TOPIC:** NATIONAL INDIGENOUS PEOPLE'S DAY  
PRESENTATION

**AGENDA ITEM NO: 3a**

**NARRATION:**

Ted Johnson, Director of Learning Services – Equity & Success, and Diane Jubinville, District Principal, Indigenous Education, will provide a presentation on the significance of National Indigenous People's Day and on the events that will take place this month.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** STUDENTS FOR STUDENT INCLUSION  
PRESENTATION

**AGENDA ITEM NO: 3b**

**NARRATION:**

Joanna Macintosh, Vice Principal, Sands Secondary, will introduce 3 students from the Sands Student Leadership team, who will provide a presentation on Students for Student Inclusion.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** APPROVAL OF THE MINUTES -  
MAY 9, 2023

**AGENDA ITEM NO: 4a**

**NARRATION:**

*(attachment)*

**RECOMMENDED ACTION:**

THAT the Minutes of the Regular meeting of May 9, 2023 be approved.

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 37 (DELTA)

DATE, TIME AND PLACE: May 9, 2023 7:30 p.m.  
District Administration Building

PRESENT: Trustees: V. Windsor, Chairperson  
N. Daula  
A. Dhillon  
M. Gooch  
N. Kanakos  
J. Muego  
  
D. Sheppard, Superintendent of Schools  
B. Bauman, Assistant Superintendent  
N. Christ, Secretary-Treasurer  
D. Duff, Director, Facilities & Planning  
J. Duffin, Assistant Secretary-Treasurer  
P. Klassen, Director, Learning Services - Inclusive Learning  
J. Maranda, Assistant Superintendent  
N. Stephenson, Director, Learning Services - Education Programs  
K. Symonds, Director, International Student Programs  
C. Tucker, Director of Communications  
R. Sonsalla, Executive Assistant

ABSENT: Trustee: E. Beard, Vice-Chairperson  
  
T. Johnson, Director, Learning Services –  
Equity & Success  
A. Mascati, Director, Employee Services

CALL TO ORDER

Chairperson Windsor called the meeting to order at 7:30 p.m.

Chairperson Windsor opened the meeting by acknowledging the traditional territory of the Tsawwassen and Musqueam First Nations and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial, and also offered her respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

ADOPTION OF AGENDA

M/S Trustees Kanakos / Gooch  
**THAT** the agenda be adopted as distributed.

CARRIED

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
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Chairperson Windsor introduced the following education partners attending the meeting:

- Daun Frederickson – President, CUPE Local 1091
- Petra Hoy – 2<sup>nd</sup> Vice President, CUPE Local 1091
- Bea Dempsey – Recording Secretary, CUPE Local 1091
- Jeanie Mackay – Professional Development Chairperson, DTA
- Kathy Macfarlane – 2<sup>nd</sup> Vice President, DTA
- Joanna Macintosh - DPVPA

APPROVAL OF THE MINUTES

M/S Trustees Daula / Dhillon

**THAT** the Minutes of the Regular meeting of April 25, 2023 be approved.

CARRIED

BOARD OF EDUCATION REPORT

Chair Windsor advised that all Trustees, except Vice Chair Beard, attended the BCSTA AGM from April 27 – 29, 2023, and will now share their experiences from the event:

Trustee Kanakos reported on keynote speaker, the Honourable Jodie Wilson Raybould, former Minister of Justice and Attorney General of Canada. She is the first Indigenous woman to hold the position, and she spoke on the challenges she faced in trying to bridge the gap between Indigenous and Non-Indigenous cultures. Trustee Kanakos felt her message was a call to action for all of us, and he feels confident that the Districts current Vision 2030 is working towards the Truth and Reconciliation Recommendation 94.

Trustee Daula reported on the April 28 morning session, which was a presentation by students from W.J. Mouat Secondary school in Abbotsford. They talked about governance, personal experiences about racism in and outside the school, indigenization and decolonization, and also identity based discrimination. They also discussed what student success means to them, and what should be the framework to enhance student learning. The students presented many items of discussion, and she enjoyed hearing what they had to say.

Trustee Dhillon reported on the overall value of the AGM and spoke highly of the presentations provided by various presenters such as Dr. Yong Zhao, Hon. Jodie Wilson-Raybould and Hon. Rachna Singh. She found the seminars covering topics such as racism/diversity, Board governance, and effective advocacy very helpful.

Trustee Muego attended the Provincial Council Business Meeting, which was focused on the approval of the Annual BCSTA Budget, and the Appointment of Auditors – Smythe LLP. He also

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attended the AGM Business meeting where over 37 motions were put forward. Two of note were Motion 2 – A20232: Delegates Voting Powers at General Meetings, and Motion 25 – A202325: Funding Supports for COVID-related Operational Costs in the “New Normal”, both of which were defeated.

Trustee Gooch attended the information session on Framework for Enhancing Student Learning (FESL), which is a report outlining strategic goals and priorities to assist in ensuring positive outcomes for students in the district. Attendees also heard from a panel of students on issues in schools which was emotional, but the information was sadly, not surprising. Trustee Gooch felt that everyone came out of the weekend with new ideas and a positive outlook on the happenings of the Delta School District.

Trustee Kanakos also reported the following:

- May 8 – Attended the playground openings at Ladner and Pt. Guichon Elementary schools, along with City, School District, and Board representatives. He enjoyed the opening and mentioned the “hit” of the playground was the ZIP line.

Trustee Muego also reported the following:

- May 4 – Attended the Amazing Race culmination at the Ladner Boys & Girls club. Over 30 students, with a few from each school, spent a few hours with their adult supervisors running the race. He enjoyed seeing the community partnerships in action.

Trustee Daula also reported the following:

- May 3 – Attended the Delta Youth Advisory Committee’s (DYAC) last meeting for this school year. The primary topic was how DYAC can build a stronger sense of community and connectivity among students within the school district, and what have they done so far to achieve their goals. Many ideas were discussed and overall, the students recognize that the best community is the one which is connected in and outside the school.

Trustee Gooch also reported the following:

- May 8 – Attended the playground opening at Ladner Elementary. It was an exciting atmosphere with students, the Board, and City Council giving thanks to the PAC and many community partners for making the playground a possibility.
- May 8 – Attended the Healthy Schools Committee meeting, where she received updates and heard discussions on the increased food funding, re-launching information on youth clinics available, the most recent MDI reports, and the collection of resources to assist educators on health related topics.

Trustee Dhillon also reported on the following:

- April 21 – Participated in a discussion with Directors of Learning Services, Patrick Klassen and Neil Stephenson around the continued integration of diverse cultural experiences into sexual health programs and proactive approaches to educate our teens about healthy and unhealthy relationships. She was so encouraged by the District’s engagement in this important work.



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- May 2 – Attended the Mental Health in Schools Conference hosted by the Ministry of Education and Childcare. The conference was very well attended and involved interactive components alongside some very compelling speakers.
- May 5 – Attended the Cross-Cultural Mental Health: Research and Practice Forum, a collaborative effort between Moving Forward Family Services and CAMH (Centre for Addiction and Mental Health). The main objective of the symposium was to consider mental health interventions with a cultural lens. She was really impressed by local representation by younger leadership effectively starting up a range of successful initiatives. One of the resounding takeaways was that we need more first-person representation from our culturally diverse communities delivering services.
- May 8 – Attended the playground openings at Ladner and Pt. Guichon Elementary Schools. She was very impressed by the young MC's at both schools for taking on the role and also hearing directly from the playground users about their experiences with the new equipment.

Chair Windsor reported the following:

- May 3 – Attended the DYAC meeting alongside Trustee Daula, who reported on the event earlier.
- May 4 – Attended the Board Chairs Zoom meeting, which included the topic of Boards' Code of Conduct. Each Board's language will be examined and a letter will be sent to each Board Chair and Superintendent about their Code of Conduct language, with suggestions on how to make them better. In place of the annual meeting in Vancouver, on October 19<sup>th</sup> Board Chairs will meet in Victoria, B.C. for a day of advocacy. They will meet with local MLA's to talk about local issues. Other issues discussed at the Zoom meeting were Board budgets, and there was an opportunity to provide feedback on the AGM.
- May 5 – Attended the Delta Annual Heritage Fair at the Douglas Husband Discovery Centre, which was the first Fair in 4 years. A group of grades 3 and 4 students submitted their projects for judging and some of the projects will be proceeding to the Provincial competition. Chair Windsor congratulated the students and thanked the teachers involved, and the City of Delta for sponsoring the event.
- May 8 – Attended the Ladner and Pt. Guichon Elementary School playground openings. She thanked the PAC's at each school, as well as everyone involved in making these projects become a reality. She also thanks the City of Delta for their financial contribution to these projects.

2023/2024 ADULT SCHOOL CROSSING GUARD PROGRAM

Chair Windsor introduced Darren Duff, Director, Facilities & Planning who reviewed the proposed 2023/2024 Adult School Crossing Guard Program. The School District proposed to increase the current number of twenty-eight (28) adult crossing guards to twenty-nine (29) at nineteen locations for the 2023/2024 school year. The change is the result to the following updates:

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- Gibson Elementary (11451 90<sup>th</sup> Ave) adding an additional crossing guard at the 91<sup>st</sup> block of 116<sup>th</sup> St.

The total cost of \$118,800 for these services will be funded by the City out of the funds set aside each year for the program.

M/S Trustees Kanakos/Muego

**THAT** the Delta Board of Education approves the 2023/2024 Adult School Crossing Guard Program as presented.

CARRIED

QUESTION PERIOD

No questions were presented.

DATE AND TIME OF NEXT MEETING

June 6, 2023 at 7:30 p.m.

ADJOURNMENT

M/S Trustees Daula / Dhillon

**THAT** the Delta School Board meeting of May 9, 2023 be adjourned.

CARRIED

ADJOURNMENT: 8:08 p.m.

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Chairperson

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Secretary-Treasurer



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** UNFINISHED BUSINESS/ROUTINE

**AGENDA ITEM NO: 5**

**NARRATION:**

*No items for presentation*



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** BOARD OF EDUCATION REPORT

**AGENDA ITEM NO: 6**

**NARRATION:**

At this point on the Agenda, the Trustees will report on recent significant activities.



## BOARD OF EDUCATION

MEETING OF  
JUNE 6, 2023

TOPIC: 2024/2025 CAPITAL PLAN

AGENDA ITEM NO: **7a**

### NARRATION:

Mr. Darren Duff, Director of Facilities & Planning, will present the projects contained in the 2024/2025 Capital Plan. The Capital Plan is due to the Ministry of Education by June 30, 2023 for Major Capital Projects and September 30, 2023 for Minor Capital Projects. The Five-Year Capital Plan is based on the Capital programs set out by the Ministry, in two groupings Major Capital Programs (4) & Minor Capital Programs (5).

#### **Major Capital Programs:**

##### Seismic Mitigation Program (SMP)

No seismic mitigation work is planned for the 2024/2025 Capital year.

##### School Expansion Program (EXP)

The latest enrolment projections forecast for Delta indicate that student enrolment will continue its slow recovery from many years of decline and that there is system wide classroom capacity to accommodate the expected number of students for the foreseeable future. We are, however, seeing a rapid increase in school-aged children in certain areas. With that in mind we are submitting a request for a 6 Classroom Addition at Ladner Elementary for \$8,257,391 to allow for the projected increase of elementary school aged children within the catchment in the next 3 to 7 years.

##### School Replacement Program (REP)

There are no schools in the district inventory, which have reached or are forecast to reach the end of their useful life.

We have 1 modular connected pod at Hawthorne Elementary that will be reaching the end of its life cycle within the next 5 where major structural or accumulated maintenance needs will exceed the cost of replacement, we are submitting a proposal for the replacement of the modular pod at Hawthorne Elementary for \$5,314,637 within the 5-year Capital Plan timeframe.

##### Rural Districts Program (RDP)

We do not qualify for this program.

#### **Minor Capital Programs:**

##### School Enhancement Program (SEP)

The SEP is a program that provides capital funding specifically for projects that will improve the safety, facility condition, operational efficiency, and functionality of existing schools, in an effort to extend their useful physical life.



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Eligible projects must be valued at more than \$100,000 but not exceed \$2 Million. It is also crucial to include at least one project valued at \$500,000 or less. To qualify for the minimum \$100,000 threshold, several smaller projects for various schools may be grouped to form a single SEP project.

A Maximum of five projects may be submitted in the 2024/2025 Capital Plan, we have included:

- Elevator Installation at Sunshine Hills Elementary & Heath Elementary (\$1,195,000)
- Delta Secondary Roof Refurbishment (\$614,250)
- Sunshine Hills Elementary and Delta Manor Education Centre Roof Refurbishment (\$364,500)
- Delta Secondary Chiller Replacement (\$200,000)
- Upgrade Supply Air Distribution at Gray Elementary, Cougar Hawthorne Elementary, Hellings Elementary and Jarvis Elementary (\$500,000)

### Carbon Neutral Capital Program (CNCP)

The CNCP is an annual program that provides capital funding specifically for energy efficiency projects that lower school districts carbon emissions.

A maximum of five (5) separate CNCP projects may be submitted per school district, for funding consideration by the Ministry we have included:

- Port Guichon Elementary High Voltage Replacement (\$350,000)
- Seaquam Secondary High Voltage Replacement (\$400,000)
- Sands Secondary High Voltage Replacement (\$400,000)
- Brooke Elementary & Gibson Elementary Replace Gym RTU's (\$400,000)
- D.D.C Upgrades at Brooke Elementary, Cougar Canyon Elementary & Gibson Elementary (\$250,000)

### Bus Replacement Program (BUS)

We have no application for this in the 2024-2025 submission.

### Playground Equipment Program (PEP)

PEP is an annual program supporting inclusion and accessibility for all children, the PEP is available to provide specific funding to purchase and install new or replacement playground equipment that is universal in design and is in compliance with accessibility measures as defined through the Canadian Standards Association CAN/CSA-Z614-14 (R2019): Children's Play spaces and Equipment.

A maximum of three (3) separate PEP projects may be submitted. The estimated funding available for each playground is \$195,000. With a focus on full playground equipment replacement, projects for partial replacement of existing equipment or repair of existing equipment will not be considered. Schools that do not currently have playground equipment and students do not have easy access to nearby equipment will be prioritized.

We have included:

- Heath Elementary (\$195,000) for replacement of the Composite 1 and Composite 2 with a Universally Accessible Playground



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- Gibson Elementary (\$195,000) for replacement of Composite 2 with a Universally Accessible Playground

### Building Envelope Program (BEP)

We do not qualify for this program.

All the projects recommended for submission are consistent with the District Long Range



## BOARD OF EDUCATION

MEETING OF  
JUNE 6, 2023

TOPIC: FIELD TRIPS

AGENDA ITEM NO: **7b**

### NARRATION:

In accordance with Administrative Procedure 260, the Board is advised of the following multiple-day field trips:

**Seaquam Secondary:** Approximately 12 students in Grades 11/12 will be travelling by air to Honolulu, Hawaii, August 29 - September 7, 2023. The purpose of the trip is to participate in Pre-season volleyball matches. Travelling with the students will be teachers/coaches Mr. Todd Clarke, Ms. Sheryl Murrell and Ms. Jane Kepler. Costs will be covered by students and parents.

**South Delta Secondary:** Approximately 17 students in Grades 11-12 will be travelling by air to Oahu, Hawaii, August 22 to September 5, 2023. The purpose of the trip is to participate in a volleyball tournament. Travelling with the students will be Mr. Dan Burgess, teacher/coach; Mr. Gatlin Saip, teacher/coach; Mr. Taka Katsube, non-teacher coach; Ms. Mackenzie Saip, Delta staff/female chaperone. Costs will be covered by students fund-raising and parents.





## BOARD OF EDUCATION

MEETING OF  
JUNE 6, 2023

**TOPIC:** 2023/2024 BOARD MEETING SCHEDULE

**AGENDA ITEM NO:** **8a**

### **NARRATION:**

Nicola Christ, Secretary-Treasurer, will present the Board with the 2023/2024 Board Meeting schedule.

September 26, 2023

October 10, 2023

November 7, 2023 – Inaugural Meeting

December 12, 2023

January 9, 2024

February 20, 2024

March 12, 2024

April 9, 2024

April 23, 2024

April 30, 2024

May 14, 2024

June 11, 2024



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** AUDIT COMMITTEE POLICY

**AGENDA ITEM NO: 8b**

**NARRATION:**

Nicola Christ, Secretary Treasurer, will provide Trustees with the revised Audit Committee (Policy 20) for the Board's approval.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** COMPLAINTS AND APPEALS POLICY

**AGENDA ITEM NO: 8c**

**NARRATION:**

Nicola Christ, Secretary Treasurer, will provide Trustees with the revised Complaints and Appeals (Policy 13) for the Board's approval.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** BOARD OPERATIONS POLICY

**AGENDA ITEM NO: 8d**

**NARRATION:**

Nicola Christ, Secretary Treasurer, will provide Trustees with the revised Board Operations (Policy 7) for the Board's approval.



## BOARD OF EDUCATION

MEETING OF  
JUNE 6, 2023

**TOPIC:** QUESTION PERIOD

**AGENDA ITEM NO:** 9

### **NARRATION:**

At this point the Chairperson will provide an opportunity for questions from the public concerning items on the Agenda.

- 30 minute question period – open to the public and limited to 5 minutes per issue.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC:** DATE AND TIME OF NEXT MEETING

**AGENDA ITEM NO: 10**

**NARRATION:**

Next scheduled meeting: September 26, 2023 at 7:30 p.m.



**BOARD OF EDUCATION**

**MEETING OF  
JUNE 6, 2023**

**TOPIC: ADJOURNMENT**

**AGENDA ITEM NO: 11**

**NARRATION:**