

**REGULAR MEETING OF THE BOARD OF EDUCATION****DATE: January 9, 2024****TIME: 7:30 p.m.****PLACE: District Administration Building****AGENDA**

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. RECEIVING DELEGATIONS, BRIEFS AND PRESENTATIONS
  - a) Employee Wellness Strategy
  - b) International Student Program Numbers
4. APPROVAL OF THE MINUTES
  - a) December 12, 2023
5. UNFINISHED BUSINESS/ROUTINE  
*No items for presentation*
6. BOARD OF EDUCATION REPORT
7. INFORMATION, PROPOSALS AND REPORTS  
*No items for presentation*
8. NEW BUSINESS
  - a) IB Fees
  - b) Review Budget Development and Engagement Process and Related Dates
  - c) DMEC Multipurpose Room Renovation
9. QUESTION PERIOD
10. DATE, TIME, AND PLACE OF NEXT MEETING  
At call of the Chair  
Next scheduled meeting – February 20, 2024 at 7:30 p.m.
11. ADJOURNMENT



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** ADOPTION OF THE AGENDA

**AGENDA ITEM NO: 2**

**NARRATION:**

**RECOMMENDED ACTION:**

THAT the Agenda be adopted as distributed.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** EMPLOYEE WELLNESS STRATEGY

**AGENDA ITEM NO: 3a**

**NARRATION:**

Nicole Braid, District Principal, Employee Services, will provide the Board with an update on new and existing programs pertaining to employee wellness strategies.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** INTERNATIONAL STUDENT PROGRAM  
NUMBERS

**AGENDA ITEM NO: 3b**

**NARRATION:**

Karen Symonds, Director of International Programs, will provide the Board with an update on International Student Programs, as well as current enrollment numbers.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** APPROVAL OF THE MINUTES

**AGENDA ITEM NO: 4a**

**NARRATION:**

*(attachment)*

**RECOMMENDED ACTION:**

THAT the Minutes of the Regular meeting of December 12, 2023 be approved.

DRAFT

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 37 (DELTA)

DATE, TIME AND PLACE: December 12, 2023 7:30 p.m.  
District Administration Building

PRESENT: Trustees: V. Windsor, Chairperson  
J. Muego, Vice-Chairperson  
E. Beard  
N. Kanakos  
  
D. Sheppard, Superintendent of Schools  
B. Bauman, Assistant Superintendent  
N. Christ, Secretary-Treasurer  
J. Duffin, Assistant Secretary-Treasurer  
J. Maranda, Assistant Superintendent  
N. Stephenson, Director, Learning Services - Education Programs  
R. Sonsalla, Executive Assistant

ABSENT: Trustees: A. Dhillon  
N. Daula  
M. Gooch  
  
D. Duff, Director, Facilities & Planning  
P. Klassen, Director, Learning Services - Inclusive Learning  
A. Mascati, Director of Human Resources  
K. Symonds, Director, International Student Programs  
C. Tucker, Director of Communications

CALL TO ORDER

Chairperson Windsor called the meeting to order at 7:30 p.m.

Chairperson Windsor opened the meeting by acknowledging the traditional territory of the Tsawwassen First Nation and Musqueam Indian Band and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial, and also offered her respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

ADOPTION OF AGENDA

M/S Trustee Kanakos / Vice-Chair Muego  
**THAT** the agenda be adopted as distributed.

CARRIED

Chairperson Windsor introduced the following education partners attending the meeting:

- Claire George – DPVPA

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MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 37 (DELTA)

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- Daun Frederickson – President, CUPE Local 1091
- Joanne Gill – 3<sup>rd</sup> Vice President, CUPE Local 1091
- Elen Nikas – DTA French as a First or Working Language Chair
- Suky Aujla – DTA Member-at-Large (BIPOC)

CAREER TRANSITIONS & APPLIED SKILLS

Neil Stephenson, Director of Learning Services, introduced Ms. Lisa Chapieski, District Coordinator Student Options & Opportunities, who provided the Board with an update and presentation on Student Options & Opportunities.

Ms. Chapieski informed Trustees that over 1 million jobs will be opening over the next few years and explained how that number ties into Career Education and Programs. She provided information on the various Career Education and Career Programs offered to students as they transition through secondary school, including Career Life Education, CLC/Capstone, Youth Work in Trades, Youth Train in Trades, Work Experience, as well as Dual Credit programs. Some of the programs she touched on are as follows:

- The Junior Firefighting Camp – this program saw twice the number of applications this year over last year (62 vs. 30); only 16 students will be accepted.
- The Career & Hiring Fair was a success with 1,000 people attending. All 7 schools participated. Many vendors were hiring and accepting resumes on the spot. It was very beneficial for students as they need to be encouraged to get out into the field to see what it is really like.
- Breaking Stereotypes – they are working hard at breaking stereotypes in careers and talking about such things as Men in ECE and Women in Trades, Educating Staff, Inclusion and Diversity.
- Broadening Perspectives – she is working on getting more information out to provide better awareness of all that is offered through Career Programs. The hope is to increase applications to all programs, including Dual Credit programs.
- District Sessions for Families – this will be focused on helping parents and guardians become career coaches for their teens. There will be a session on January 17, 2024 at North Delta Secondary at 7:00 p.m.

Ms. Chapieski also reviewed ways that others can help students, such as participating in the Capstone Presentations, seeing students in action by visiting our partnership sites, and promoting us as a collaborative partner.

Trustee Kanakos commented on the “You Cannot Be What You Cannot See” part of the presentation and enjoyed the information. Vice Chair Muego thanked Ms. Chapieski for the great work she is doing. Trustee Beard enjoyed the diversity and thanked Ms. Chapieski for the presentation. Chair Windsor enjoyed being at the Firefighters Camp and commented on how very exciting a time it was. She also thanked Ms. Chapieski for the presentation.

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LEARNING SERVICES PRESENTATION

Neil Stephenson, Director, Learning Services, provided the Board with an update on new and existing programs in Learning Services, in particular the Math Minds program. He introduced Michelle Jones, Coordinator of Teacher Mentorship, and a grade 6/7 teacher at Jarvis Elementary School. Mr. Stephenson provided an overview of the Math Minds program and explained the framework of it; it believes in good math with teachers being the core of the instruction, and that good teaching is better when partnered with good resources. Ms. Jones provided a background of her 25 years with the District and her journey on getting to where she is now. She spoke about the Math Minds resource, which uses the JUMP Program, and that it is proving to be very helpful. Mr. Stephenson reviewed the process of how the program was piloted at Gray Elementary, and after one year of using it, everyone asked said they would use it again. The program has since become very popular and a total of 8 schools have added the program in 2022/23. At least 75% of teachers in these schools are committed to the program.

Mr. Stephenson also provided information on where our students rank mathematically on a national level. 120 grade 6 students were ranked; at the beginning of the year our students ranked on the 44<sup>th</sup> percentile nationally. By the end of the year, the same students moved to the 54<sup>th</sup> percentile nationally. A teacher survey was conducted and confidence in the program has increased in all categories year after year. The two areas that need improvement, however, are for those students who are struggling and for those who are exceeding.

Trustees commented on the benefits of the program and thanked Mr. Stephenson and Ms. Jones for their presentation.

APPROVAL OF THE MINUTES

M/S Trustee Beard / Vice Chair Muego

**THAT** the Minutes of the Regular meeting of November 7, 2023 be approved.

CARRIED

POLICY 7 – BOARD OPERATIONS

Nicola Christ, Secretary Treasurer, provided Trustees with the revised Policy 7 – Board Operations for approval. The main change is in the wording regarding Trustee remuneration and how the remuneration is calculated.

M/S Trustee Kanakos / Vice Chair Muego

**THAT** the Delta Board of Education approve the updated Board Operations (Policy 7), as presented.

CARRIED

2024-2025 CALENDAR REVISION



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SCHOOL DISTRICT NO. 37 (DELTA)

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Judy Maranda, Assistant Superintendent, provided Trustees with the revised 2024-2025 District Calendar. There were two errors on the existing calendar; one being the professional development day in October and the other being the Family Day holiday in February. The calendar has been revised to reflect the correct dates.

M/S Trustees Beard / Kanakos

**THAT** the Delta Board of Education approve the revised 2024-2025 District Calendar as presented.

CARRIED

BOARD OF EDUCATION REPORT

Vice Chair Muego reported on the following:

- November 8 – Attended the Delta Council and Delta Board of Education Liaison Committee meeting.
- November 9 – Attended the Beach Grove Remembrance Day ceremony, which he found to be very special.
- November 11 – Attended the Remembrance Day Ceremony at the Memorial Park cenotaph where he and Trustee Beard laid the Board of Education wreath.
- November 17 – Attended the Delta Chamber of Commerce Excellence in Business Awards and had some community outreach.
- November 23 – 25 – Attended the BCSTA Trustee Academy. It was called Guiding a Healing Journey. There were many highlights, including an Indigenous Knowledge Panel highlighting matriarchal elders and their residential school experiences, as well as Inuit author Michael Kusugak and Kevin Lamoureux from the University of Winnipeg who led the audience on a journey leading to the recognition of 215 victims of the residential school in Kamloops.
- November 25 – Attended the Tree Lighting Ceremony at North Delta Centre for the Arts.
- November 27 – Attended the Mayors Sports Summit at the North Delta Centre for the Arts.
- December 12 – Attended the Richardson Elementary school playground opening.

Trustee Kanakos reported on the following:

- November 11 - Attended the Remembrance Day Ceremony at the North Delta Social Heart, and along with Trustee Dhillon placed the Memorial Wreath on behalf of the Delta Board of Education.
- November 23 – 25 - Attended the BCSTA Trustees Academy. The theme of the Academy was “Healing Journey” which was a continuance of the theme of Indigenous Healing and Reconciliation.
- November 27 – Attended the Mayors Sport Summit, which was also attended by representatives from Delta sports groups, the Mayor and Council, as well as Senior City Administration.

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- December 7 - Attended the District Emergency Preparedness meeting. One of the highlights of the meeting was the representation sent by Delta police and fire and the explanation of how they would integrate and work with the District in emergency situations.
- December 12 – Attended the Richardson Playground Opening. Universal access playground.

Trustee Beard reported on the following:

- November 11 – Attended the Remembrance Day ceremony at the Ladner cenotaph in Memorial Park along with Vice Chair Muego, and laid the wreath on behalf of the Delta Board of Education.

Chair Windsor reported on the following:

- November 8 – Attended the Sunshine Hills Remembrance Day Ceremony. Students and staff worked hard to put on an assembly that focussed on Peace. She was very impressed with how solemn the students were as the assembly progressed.
- November 16-17 – Attended the BCSSA Conference. Topics included Six Steps to Getting into Good Trouble at School, Strategies and Resources to Guide you on your Accessibility Journey, and Navigating the Landscape of Racial Issues Through a Personal Lens. She enjoyed the diversity of the topics and the passion of the speakers.
- November 23-25 – Attended the BCSTA Trustee Academy. Some highlights for her were the introductory performance by students at Imagine High School in Abbotsford who work with an Indigenous band and the school rock band to create original music focusing on Indigenous ways and nature. She found it to be very inspirational! She also enjoyed Inuit speaker, Michael Kusugak, who enhanced her knowledge of the Inuit people by telling his story in a way that had the audience mesmerized.

The Delta School District was asked to represent urban districts in a panel format on Governance. Topics of question included what to do when a critical incident happens in your district, renewing your strategic plan and, finally, what to do when your district is experiencing a structural deficit. The panel included Vice-Chair, Muego, Superintendent Sheppard, Secretary Treasurer, Christ, and herself. The group were pleased with the response of those in the audience and felt it was a great interactive session.

FIELD TRIP

In accordance with Administrative Procedure 260, the Board was advised of the following multiple day field trip:

- South Delta Secondary – Field trip to Honolulu, Hawaii from December 26, 2023 – January 2, 2024.

QUESTION PERIOD

No questions relating to the agenda were presented.

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Daun Frederickson on behalf of CUPE Local 1091 thanked the Chair and Superintendent for allowing CUPE to attend the BCSSA Conference, and wished everyone a well-deserved and good break.

Claire George on behalf of DPVPA wished everyone a well-deserved holiday.

Elen Nikas on behalf of the DTA wished everyone a happy holiday season.

Chair Windsor wished everyone a great holiday season and a great break.

DATE AND TIME OF NEXT MEETING

January 9, 2024 at 7:30 p.m.

ADJOURNMENT

M/S Trustee Beard / Vice Chair Muego

**THAT** the Delta School Board meeting of December 12, 2023 be adjourned.

CARRIED

ADJOURNMENT: 8:53 p.m.

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Chairperson

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Secretary-Treasurer



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** UNFINISHED BUSINESS/ROUTINE

**AGENDA ITEM NO: 5**

**NARRATION:**

*No items for presentation*



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** BOARD OF EDUCATION REPORT

**AGENDA ITEM NO: 6**

**NARRATION:**

At this point on the Agenda, the Trustees will report on recent significant activities.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** INFORMATION, PROPOSALS AND REPORTS **AGENDA ITEM NO: 7**

**NARRATION:**

*No items for presentation*



## BOARD OF EDUCATION

MEETING OF  
JANUARY 9, 2024

TOPIC: IB FEES

AGENDA ITEM NO: **8a**

### NARRATION:

Fees for International Baccalaureate Programs are permitted under Section 82.31 of the School Act:

*(3) ... a board may charge a student enrolled in an International Baccalaureate program fees relating to the direct costs incurred by the board in providing the International Baccalaureate program that are in addition to the costs of providing a standard educational program.*

*(4) If a board that offers an International Baccalaureate program charges fees under subsection (3), the board must, on or before July 1 of each school year,*  
*(a) establish a schedule of fees to be charged under subsection (3), and*  
*(b) make the schedule of fees available to the public.*



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** REVIEW BUDGET DEVELOPMENT AND ENGAGEMENT PROCESS AND RELATED DATES

**AGENDA ITEM NO: 8b**

**NARRATION:**

Ms. Nicola Christ, Secretary Treasurer, will provide a brief introduction of the 2024/25 Budget development timeline.

**2024/25 BUDGET CALENDAR - UPCOMING PUBLIC MEETINGS**

<b>Agenda Item</b>	<b>Board Meetings</b>
Public Board Meeting <ul style="list-style-type: none"> <li>• Consultation with Education Partners on the 2024/25 Budget</li> <li>• Approval of 2023/24 Amended Budget</li> </ul>	Feb 20 (Tue) 7:30 pm
Public Board Meeting <ul style="list-style-type: none"> <li>• Public 2024/25 Budget Engagement</li> </ul>	Mar 12 (Tue) 7:30 pm
Ministry announcement of Delta funding for 2024/25	March 15 (Wed)
Spring Break & School Closure	March 18 – March 29
Public release of Budget Recommendations	April 18 (Thu)
Special Public Board Meeting <ul style="list-style-type: none"> <li>• Board receives delegates regarding Budget Recommendations</li> </ul>	April 23 (Tue) 7:30 pm
Public Board Meeting <ul style="list-style-type: none"> <li>• Adoption of 2024/25 Budget Bylaw</li> </ul>	Apr 30 (Tue) 7:30 pm





## BOARD OF EDUCATION

MEETING OF  
JANUARY 9, 2024

**TOPIC:** DMEC MULTIPURPOSE ROOM RENOVATION **AGENDA ITEM NO: 8c**

**NARRATION:**

Nicola Christ, Secretary Treasurer, is requesting a change in the 2023-24 Operating Reserves to transfer \$150,000 from one-time district unrestricted reserve funds to a restricted reserve line item for the upgrade of the district's aging and undersized DMEC Multipurpose Room. The amount consists of \$120,000 in construction costs and a \$30,000 project contingency. The upgrade is intended to largely eliminate the need to incur external venue costs.



## BOARD OF EDUCATION

MEETING OF  
JANUARY 9, 2024

**TOPIC:** QUESTION PERIOD

**AGENDA ITEM NO:** 9

**NARRATION:**

At this point the Chairperson will provide an opportunity for questions from the public concerning items on the Agenda.

- 30 minute question period – open to the public and limited to 5 minutes per issue.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC:** DATE AND TIME OF NEXT MEETING

**AGENDA ITEM NO: 10**

**NARRATION:**

Next scheduled meeting: February 20, 2024 at 7:30 p.m.



**BOARD OF EDUCATION**

**MEETING OF  
JANUARY 9, 2024**

**TOPIC: ADJOURNMENT**

**AGENDA ITEM NO: 11**

**NARRATION:**