



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@gmail.com
Website: dpac.deltasd.bc.ca

DPAC GENERAL MEETING MINUTES

Monday January 20, 2025

Location: North Delta Secondary School
Time: 7:00 PM – 8:00 PM

Members In Attendance:

Jennifer Rak -DPAC Chair/Brooke
Catherine Russell -Vice Chair/Sands
Kelly Bhandal -DPAC Secretary/McCloskey
Rebecca Lee - DPAC Member at Large /South Delta
Cameron Murdoch -Treasurer/Brooke
Craig Decraere -Richardson
Shawn Bhatt - Jarvis
Raheela Mohammed -Gibson
Angela Keulen -Seaquam
Jane Swinglehurst -Beach Grove
Lindsay Halliday -Hawthorne
Suzana Topic -Sands
Lucy Merta -Pinewood
Pardeep Mann -Burnsview
Tessa Geldreich -South Park
Ronnie Nugent -Neilson Grove
Diane Chubb -Nielson Grove
Herminder Mahal -Devon Gardens
Carrie Elder -DSS
Jagjeet Sandhu -Seaquam
Cheri Jeffs
Elana Vaupotic



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@gmail.com
Website: dpac.deltasd.bc.ca

Special Guests in Attendance:

- Doug Sheppard - Superintendent, Delta School District
- Brad Bauman - Assistant Superintendent, Delta School District
- Judy Maranda - Assistant Superintendent, Delta School District
- Alison Kerr - President, Teachers Association, Delta

Call to Order and Welcome: 7:01 pm

- Land Acknowledgement

OPEN DISCUSSION:

- Jennifer spoke about the PAC Bylaw and Constitutions and responsibilities of the PAC executive to be the voice for parents and to support their school through advocacy and fundraising.
- The PAC executive maintains an open mind and handles issues in an inclusive and understanding manner. Issues above PAC directives should be referred to the appropriate level.
- PAC's are there to support the school and students. PAC should not discuss individual students, families or district employee issues within their meetings.
- It was discussed what options are available to communicate with teachers, parents and students to get information. Email, phone call or in person meetings are recommended.
- Ideas were discussed for the best way to communicate with parents and caregivers. Suggested ideas were: email, social media platforms and a newsletter. It was also discussed setting up a WhatsApp group was a popular option, but these should only be used for fundraising or event planning, PAC voting for urgent matters. Group chats are not a proper forum for discussions and should be moderated by a PAC executive.
- DPAC is always open to new topic parents or caregivers are wanting more information. Please email deltadpac@gmail.com with any questions or suggestions.



Advisory Council (Delta DPAC)
C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@gmail.com
Website: dpac.deltasd.bc.ca

SUPERINTENDENT'S REPORT - Doug Sheppard, Superintendent

UPDATES ON COMPLAINTS & APPEALS POLICY

- Passed on to Brad Bauman & Judy Maranda -Assistant Superintendent, Delta School District
- The steps to the Raise Concerns process and ways to communicate a complaint were presented and discussed.
- Approach the teacher or staff member via email or in person to discuss the issues first.
- It is appropriate for the complaint to be handled near the source as soon as possible before escalating.
- The complaints will be investigated and dealt with to be resolved immediately. However, there is the possibility that further discussion will be needed and could take more time to resolve.
- If there is no response in a timely manner, contact the Administration. Ie: Principle or Vice principal. There is a proper protocol for complains and parents are encouraged to review the policy on the proper steps for complaints and appeals
- A formal appeal to the Board of Education if the complaint is not resolved to the satisfaction of the parent and student involved can take time to address as there are steps to follow. This can be a process and takes time depending on the level of complaint. The district's top priority is to keep students in school and learning.
- Please refer to Procedure 151 for more details.

ADOPTION OF AGENDA

Moved by Lucy Merta & seconded by Carrie Elder; Approved

APPROVAL OF MINUTES

November 2024 Meeting Minutes

Moved by Catherine Russell & seconded by Lucy Merta; Approved



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board

4485 Harvest Drive, Delta, BC, V4K3C9

Email: deltadpac@gmail.com

Website: dpac.deltasd.bc.ca

CHAIR UPDATE

- Jennifer and Catherine updated the Dpac Zoom accounts request dates are approved and any new requests are on a waitlist. Due to volunteer availability, requests can not be guaranteed. Dpac Zoom accounts to organize dates are very time consuming and anyone who can volunteer for next year can contact Jennifer.
- Jennifer is succession planning and is hoping to move into the Vice Chair position in the upcoming AGM. She is only able to remain as chair for one more year and would like to see someone else step up. Please reach out to Jennifer if you have any questions about the Chair Position.
- Nominations are open for the DPAC AGM for May 26, 2025. All positions are open for nominations.
- Jennifer will be meeting with the Vision Zero coordinators. They are wanting to come to the upcoming meeting and present. She will be arranging them to attend our February or April Meeting.

VICE CHAIR UPDATE

- Catherine updated the Delta School District is looking for staff, students and community volunteers for its Accessibility Advisory Committee.
- The Committee will identify social, physical, sensory and other concerns that prevent people from fully participating in schools. The focus will be on adapting a more inclusive and accessible environment for all.



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@gmail.com
Website: dpac.deltasd.bc.ca

TREASURER'S REPORT

Cameron provided update on the accounts

Gaming Account: **\$1098.95**

General Account: **\$3897.80**

- Cameron updated the Gaming Grant was successful for DPAC but deposited into the old gaming account at Envision. Cameron inquired with a representative of the Gaming Grant about the error. He and Jennifer are looking to find the previous signees for the Envision account.
- Cameron will continue to inquire and update next meeting.
- Vancity is the bank used by DPAC.
- Jennifer made a request for a Co-Treasurer to work alongside Cameron to assist with the reporting and account tracking. Please email deltadpac@gmail.com if you or someone you know would like to step into this position.
- DPAC would like to add Jennifer Rak-Chair, Cameron Murdoch-Treasurer and Catharine Russel-Smith-ViceChair as signees to the Envision Gaming account.
- Jennifer will be reaching out to the previous Chair and Treasurer to assist with closing the Envision account.

PARENT EDUCATION UPDATE

Annette - Absent

- Jennifer updated that DPAC is looking into availability of presenters on Sexual Health and compiling a list. Any suggestions can be sent to Jennifer.
- Swell Sexual Health Ed was mentioned and discussed as an alternative.



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board

4485 Harvest Drive, Delta, BC, V4K3C9

Email: deltadpac@gmail.com

Website: dpac.deltasd.bc.ca

BCCPAC UPDATE

- Jennifer Rak was successfully nominated as 2nd Vice President for the 2025-2026 term.
- BCCPAC Conference and AGM in Prince George and Online will be on May 22-25, 2025. Active members may attend and a subsidy is available. If members are not able to attend, a proxy form will be sent out to give DPAC the vote at the AGM. DPAC will decide on who will attend.
- More information can be found on the website. Link: <https://bccpac.bc.ca/index.php>

MEMBER AT LARGE

Nil

NEW BUSINESS

- It was discussed that the drivers are not obeying the speed zone posted at Delta schools. There have been concerns by parents of drivers running stop signs.
- More speed bumps or speed reader signs can deter drivers in school zones.
- The Delta School District Maintenance/Facilities works alongside the City of Delta and Delta Police to improve safety. Jennifer will be meeting with them in the next couple weeks. The City of Delta Vision Zero Strategy addresses improving public safety on Delta roads and improving community services.
- Rodent and Pest Control issues in the Delta School District were discussed. Parents are concerned about what the district protocol is and how it is being dealt with. Doug discuss the district procedures.
- The Health and Safety Committee is involved to assist schools with concerns if there is evidence of rodents. Deep cleaning of classrooms is done as needed.



Delta District Parent Advisory Council (Delta DPAC)

C/O Delta School Board
4485 Harvest Drive, Delta, BC, V4K3C9
Email: deltadpac@gmail.com

Website: dpac.deltasd.bc.ca

NEXT MEETING

- **Monday February 24, 2025 @7pm Cliff Drive Elementary School**

ADJOURN 9:03 pm