

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DATE:** December 9, 2025 **TIME:** 7:00 p.m.  
**PLACE:** School Board Office – Main Boardroom

**A G E N D A**

**1. CALL TO ORDER**

**2. ADOPTION OF THE AGENDA**

**3. RECEIVING DELEGATIONS, BRIEFS AND PRESENTATIONS**

- a. Career Transitions & Applied Skills Presentation
- b. AI Committee Update

**4. APPROVAL OF THE MINUTES**

- a. November 4, 2025

**5. UNFINISHED BUSINESS/ROUTINE**

No items for presentation

**6. BOARD OF EDUCATION REPORT**

**7. INFORMATION, PROPOSALS AND REPORTS**

No items for presentation

**8. NEW BUSINESS**

- a. IB Fees
- b. Whistleblower Report
- c. Revisions to Admin Procedure 315

**9. QUESTION PERIOD**

**10. DATE, TIME AND PLACE OF NEXT MEETING**

- a. At call of the Chair, the next scheduled meeting will be held on January 6, 2026,  
at 7:00 p.m. at the School Board Office Main boardroom

**11. ADJOURNMENT**

**TOPIC:** ADOPTION OF THE AGENDA

**AGENDA ITEM NO: 2**

**NARRATION:**

**RECOMMENDED ACTION:**

THAT the Agenda be adopted as distributed.

**TOPIC:** CAREER TRANSITIONS & APPLIED SKILLS  
PRESENTATION

**AGENDA ITEM NO: 3a**

**NARRATION:**

Lisa Chapieski, District Coordinator Student Options & Opportunities, will provide the Board with an update on new and existing programs and events relating to Career Transitions & Applied Skills.

**TOPIC:** AI COMMITTEE UPDATE

**AGENDA ITEM NO: 3b**

**NARRATION:**

Neil Stephenson, Director of Learning Services, will provide an update on AI committee projects within the district.

**TOPIC:** APPROVAL OF THE MINUTES

**AGENDA ITEM NO: 4a**

**NARRATION:**

*(attachment)*

**RECOMMENDED ACTION:**

THAT the Minutes of the Regular meeting of November 4, 2025 be approved.

MINUTES OF AN INAUGURAL MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)  
NOVEMBER 4, 2025

DATE, TIME AND PLACE: November 4, 2025, 7:00 p.m.  
Main Boardroom, School Board Office, 4585 Harvest Drive, Delta

PRESENT: Trustees: J. Muego  
V. Windsor  
E. Beard  
N. Daula  
A. Dhillon  
M. Gooch  
N. Kanakos

D. Sheppard, Superintendent of Schools  
B. Bauman, Assistant Superintendent  
J. Gray, Assistant Superintendent

J. Duffin, Secretary-Treasurer  
D. Duff, Director of Human Resources  
P. Klassen, Director, Learning Services – Inclusive Learning  
N. Stephenson, Director, Learning Services – Education Programs  
C. Tucker, Director of Communications  
K. Aquino, Executive Assistant

ABSENT: C. Bromley, Director, Information Technology Services  
F. de Dios, Director, Facilities & Planning  
R. Dhiman, Director of Finance  
K. Symonds, Director, International Student Programs

CALL TO ORDER

Doug Sheppard, Superintendent of Schools, called the meeting to order at 7:01 p.m.

He opened the meeting by acknowledging the traditional territory of the Tsawwassen First Nation and Musqueam Indian Band and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial. He offered his respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

He introduced the following education partners who attended the meeting, and thanked them for their participation:

- John Pavao, Principal, Delview Secondary School and President, Delta Principals & Vice-Principals Association
- Matt Huang PD Chair, Delta Teachers' Association
- Wendy Yamazaki, Treasurer, Delta Teachers' Association
- Angela Keulen, DPAC Chair
- Daun Frederickson, President, CUPE Local 1091

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- Deb Kabesh, Secretary-Treasurer, CUPE Local 1091
- Kati Glancy, 2nd VP, CUPE Local 1091
- Hannah Johnson, EA at MC & CUPE Metro District Council Communication Officer, CUPE Local 1091

ADOPTION OF THE AGENDA

M/S Trustees Gooch / Dhillon

**THAT** the Agenda be adopted as distributed.

**CARRIED**

INAUGURATION

Superintendent Sheppard called three times for nominations for Board Chairperson for the period November 4, 2025, to November 3, 2026.

M/S Vice Chair Windsor / Trustee Dhillon  
Trustee Muego for Board Chairperson.

As no other nominations were received, Trustee Muego was acclaimed Chairperson.

Chairperson Muego assumed the chair.

Chairperson Muego called three times for nominations for Vice-Chairperson for the period November 4, 2025, to November 3, 2026.

M/S Trustees Daula / Gooch  
Trustee Dhillon for Vice-Chairperson.

As no other nominations were received, Trustee Dhillon was acclaimed Vice-Chairperson.

Chairperson Muego called three times for the nomination of a Trustee Representative to the Provincial Council of the British Columbia School Trustees' Association for the period November 4, 2025, to November 3, 2026.

M/S Trustees Beard / Kanakos  
Trustee Dhillon for Trustee Representative to the Provincial Council of the British Columbia School Trustees' Association.

As no other nominations were received, Trustee Dhillon was acclaimed Provincial Council Representative to the British Columbia School Trustees' Association.

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Chairperson Muego called three times for the nomination of Alternate to the Provincial Council of the British Columbia School Trustees' Association for the period November 4, 2025, to November 3, 2026.

M/S Trustee Dhillon / Vice- chair Windsor

Trustee Gooch for Alternate to the Provincial Council of the British Columbia School Trustees' Association.

As no other nominations were received, Trustee Gooch was acclaimed Alternate to the Provincial Council of the British Columbia School Trustees' Association.

Chairperson Muego called three times for the nomination of a Trustee Representative to the BC Public School Employers' Association and the Provincial Bargaining Council for the period November 4, 2025, to November 3, 2026.

M/S Trustee Gooch / Trustee Daula

Trustee Kanakos for Trustee Representative to the BC Public School Employers' Association and the Provincial Bargaining Council.

As no other nominations were received, Trustee Kanakos was acclaimed Trustee Representative to the BC Public School Employers' Association and the Provincial Bargaining Council.

Chairperson Muego called three times for the nomination of Alternate to the BC Public School Employers' Association and the Provincial Bargaining Council for the period November 4, 2025, to November 3, 2026.

M/S Trustees Kanakos / Dhillon

Trustee Beard for Alternate to the BC Public School Employers' Association and the Provincial Bargaining Council.

As no other nominations were received, Trustee Beard was acclaimed Alternate to the BC Public School Employers' Association and the Provincial Bargaining Council.

Chair Muego acknowledged former Vice Chair Windsor, expressing appreciation for her leadership and support. He noted her encouragement in his decision to take on the role of Chair and recognized her continued mentorship in supporting Trustee Dhillon as she steps into the role of Vice Chair.

Chair Muego formally welcomed Trustee Dhillon to her new position and shared his enthusiasm for the board's active involvement across various committees. He concluded by reminding trustees of their shared commitment to Vision 2030 and the Justice and Equity Action Plan (JEAP).

APPROVAL OF THE MINUTES

M/S Trustees Windsor/Beard

**THAT** the Minutes of the Regular meeting of October 7, 2025, be approved.

**CARRIED**

BOARD OF EDUCATION REPORT

Vice Chair Windsor reported on the following:

- October 16: Attended the opening of Mackie Park Field where students and dignitaries gathered to officially open the newly renovated Mackie Park Field. The field will be well used by Gray Elementary students and the community.
- October Metro Trustees Meeting on Zoom: included reports from BCSTA's Indigenous Education committee and the ELL Consortium. The meeting concluded with districts in attendance reporting on what is happening in their districts.
- October 16: Attended Delview's Thanks 4 Giving (T4G) event – this is their non-perishable food item campaign. Almost 19,000 items were collected, not including cash donations. The Surrey Food Bank and Deltassist depend on this food drive to help those who have challenges with food security.
- October 22: Visited the South Park Elementary School where principal, Sandra Tee, welcomed her to the school and shared some of the highlights and challenges the school community are facing.
- October 28: Attended the School Board/City of Delta Liaison Meeting. There was an update on the state of various projects that impact both the city and the school district, with most being close to completion.
- October 30: Attended Diane Jubinville's Retirement Celebration at DMEC. Colleagues and friends gathered at DMEC to honour Diane's service as District Principal of Indigenous Education, as she prepared to retire the following day.
- November 4: Attended the Delta Firefighters Healthy Schools Snack Program Assembly at Fire Hall 3 in North Delta to observe the assembly of food for delivery to 29 Delta schools. Students who will be attending the upcoming Firefighters Academy in March as well as students from Burnsvew and South Delta gathered to assemble the lists of food for each school. About 14 firefighters came in on their day off to purchase the food, help the students pack it and then helped deliver the food to the schools. The district is grateful for the support of Delta firefighters in helping to combat food insecurity in our schools.

Trustee Kanakos reported the following:

- October 24: Attended the Annual Delta Business Excellence Awards Gala at Tsawwassen Springs.
- October 25: Attended the Delta Sports Hall of Fame Banquet where past Delta students were being honored for their present and past contribution to sports in Delta.
- October 28: Attended the Justice and Equity Action Plan Workshop for trustees. All trustees attended. The purpose of JEAP is to eliminate discrimination and make schools safer for all students.

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- October 28: Attended the School Board/City of Delta Liaison Meeting to discuss issues of mutual concern.
- October 30: Attended the Reach Child & Youth Development Society Gala (Taste of Reach event) in North Delta. The program's purpose is to support children with autism in their development or learning issues by providing early intervention, and to provide support and guidance to families.

Trustee Dhillon reported the following:

- October 13: Attended the thanksgiving lunch hosted by the Guru Nanak Food Bank at Reflections Banquet Hall. The spirit of the event was to celebrate community, volunteers, and importance of doing seva (serving each other).
- October 28: Attended the Justice and Equity Action Plan Workshop for trustees, led by Destine Lord.
- October 30: Attended the Taste of Reach 2025 event at Tasty Indian Bistro in North Delta. Funds raised this year are to support Reach Child & Youth Development Society programs, with a special focus this year on the Parent to Parent Support Group.
- November 4: Attended the Delta Firefighters' Healthy Snack Program on their monthly Tuesday delivery to Delta schools. This important initiative is supported through the Delta Firefighters Charitable Society. Most of the heavy lifting and organizing at the event was thanks to our class of recruits from District's Junior Firefighter Program, who generously volunteered their time early this morning to assemble containers and prepare deliveries.

Trustee Daula reported the following:

- October 16: Attended the opening of Mackie Park Field and Delview's Thanks 4 Giving (T4G) food drive.
- October 28: Attended the Justice and Equity Action Plan Workshop for trustees.
- October 30: Attended the Taste of Reach 2025 event at Tasty Indian Bistro in North Delta.

Chair Muego reported the following:

- October 23: Attended the BC Youth Leadership Conference. Invited along with the district's own Nathan Wilson and Mayor George Harvie to open the annual conference for youth leadership. The crowd included over 400 students from around the province who had been brought together with a common purpose. Our Delta teachers, Jane Cogle from Burnsville and Richard Hortness from SDSS, did a fantastic job organizing this.
- October 28: Chaired the Delta Council and Delta Board of Education Liaison Committee meeting at the board office. This committee welcomed city council member Jennifer Johal to join councilor Daniel Boisvert as Council representatives. The purpose of the committee is to engender cooperation and collaboration with our municipal partners.
- October 28: Attended the Justice and Equity Action Plan Workshop for trustees.
- October 30: Attended former District Principal of Indigenous Education Diane Jubinville's retirement at DMEC.

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2026/27 DISTRICT CALENDAR REVISION

Jane Gray, Assistant Superintendent, presented the revised 2026/27 District Calendar to the Trustees for Board approval. She highlighted an overlap between Spring Break, scheduled from March 15 to 25, 2027, and the Easter long weekend, which includes Good Friday on March 26 and Easter Monday on March 29. She noted that Tuesday, March 30, 2027, has been added as an additional Spring Break date to accommodate this overlap.

M/S Trustees Kanakos and Beard

**THAT** the Delta Board of Education approve the revised 2026/27 District Calendar as presented.

**CARRIED**

QUESTION PERIOD

No questions relating to agenda items were presented.

DATE AND TIME OF NEXT MEETING

December 9, 2025 at 7:00 p.m.

ADJOURNMENT

M/S Trustees Windsor and Gooch

**THAT** the Delta Board of Education Regular Board meeting of November 4, 2025, be adjourned.

**CARRIED**

ADJOURNMENT: time 7:29 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer

**TOPIC:** UNFINISHED BUSINESS/ROUTINE

**AGENDA ITEM NO: 5**

**NARRATION:**

*No items for presentation*

**TOPIC:** BOARD OF EDUCATION REPORT

**AGENDA ITEM NO: 6**

**NARRATION:**

At this point on the Agenda, the Trustees will report on recent significant activities.

**TOPIC:** INFORMATION, PROPOSALS AND REPORTS

**AGENDA ITEM NO: 7**

**NARRATION:**

*No items for presentation*

**TOPIC:** IB FEES

**AGENDA ITEM NO: 8a**

**NARRATION:**

Jane Gray, Assistant Superintendent, will provide Trustees with an overview of the recommended action on the annual fees for the district's IB Programs.

Fees for International Baccalaureate Programs are permitted under Section 82.31 of the School Act:

*(3) ... a board may charge a student enrolled in an International Baccalaureate program fees relating to the direct costs incurred by the board in providing the International Baccalaureate program that are in addition to the costs of providing a standard educational program.*

*(4) If a board that offers an International Baccalaureate program charges fees under subsection (3), the board must, on or before July 1 of each school year,*

*(a) establish a schedule of fees to be charged under subsection (3), and*

*(b) make the schedule of fees available to the public.*

**TOPIC:** WHISTLEBLOWER REPORT

**AGENDA ITEM NO: 8b**

**NARRATION:**

Jonathan Duffin, Secretary Treasurer will present the 2024-25 Whistleblower Report to the Board for approval.

Effective December 1, 2023, school districts became subject to PIDA (The Public Interest Disclosure Act) which provides “whistleblower” protection for public sector employees.

Boards of Education are required to complete a report on an annual basis within 6 months of the end of the reporting period. The report for the school year ending June 30, 2025, is due to be completed and made publicly available on the district’s website by December 31, 2025.

**TOPIC:** REVISIONS TO ADMIN PROCEDURE 315

**AGENDA ITEM NO: 8C**

**NARRATION:**

Jane Gray, Assistant Superintendent, will update the Board on revisions to administrative procedure AP 315, Accidents or Injuries to Students, to create a new administrative procedure AP 315, Responding to Unexpected Health Emergencies. The revisions are in response to the requirement under the Ministerial Order Amendment on Unexpected Health Emergencies, which was made effective July 1, 2025.

**TOPIC: QUESTION PERIOD**

**AGENDA ITEM NO: 9**

**NARRATION:**

At this point the Chairperson will provide an opportunity for questions from the public concerning items on the agenda.

- 30-minute question period – open to the public and limited to 5 minutes per issue.

**TOPIC: DATE AND TIME OF NEXT MEETING**

**AGENDA ITEM NO: 10**

**NARRATION:**

Next scheduled meeting: January 6, 2026 at 7:00 p.m. at the School Board Office Main Boardroom.

TOPIC:       ADJOURNMENT

AGENDA ITEM NO: **11**

NARRATION: