

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)  
DECEMBER 9, 2025

DATE, TIME AND PLACE: December 9, 2025, 7:00 p.m.  
Main Boardroom, School Board Office, 4585 Harvest Drive, Delta

PRESENT: Trustees: J. Muego, Chairperson  
A. Dhillon, Vice-Chairperson  
E. Beard  
N. Daula  
N. Kanakos  
V. Windsor

D. Sheppard, Superintendent of Schools  
B. Bauman, Assistant Superintendent  
J. Gray, Assistant Superintendent

C. Bromley, Director, Information Technology Services  
R. Dhiman, Director of Finance  
D. Duff, Director of Human Resources  
J. Duffin, Secretary-Treasurer  
P. Klassen, Director, Learning Services – Inclusive Learning  
P. McLoughlin, Director, Facilities & Planning  
N. Stephenson, Director, Learning Services – Education Programs  
K. Symonds, Director, International Student Programs  
L. Tait, Director, Learning Services – Equity & Success  
C. Tucker, Director of Communications

REGRETS: Trustees: M. Gooch

CALL TO ORDER

Chairperson Muego called the meeting to order at 7:02 p.m.

Chair Muego opened the meeting by acknowledging the traditional territory of the Tsawwassen First Nation and Musqueam Indian Band and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial. He offered his respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

Chairperson Muego introduced the following education partners attending the meeting, and thanked them for their participation:

- Toshi Carleton-Gaines, Principal, English Bluff Elementary, Executive Member, Delta Principals & Vice-Principals Association, & Geographical Representatives, BCPVPA
- Cherie Nagra, 2nd VP, Delta Teachers' Association
- Elen Nikas, FFWL Chair, Delta Teachers' Association
- Angela Keulen, DPAC Chair
- Daun Frederickson, President, CUPE Local 1091
- Courtney Emison, Communication Officer, CUPE Local 1091
- Hannah Johnson, ESW Unit Chair, CUPE Local 1091

ADOPTION OF THE AGENDA

M/S Trustees Windsor/Daula

**THAT** the Agenda be adopted as distributed.

**CARRIED**

CAREER TRANSITIONS & APPLIED SKILLS PRESENTATION

Lisa Chapieski, District Coordinator Student Options & Opportunities, provided the Board with an update on the district's Career Transitions and Applied Skills initiatives, including current programming, student participation, partnerships, and alignment with provincial priorities.

The Board acknowledged the continued growth and success of the district's Career Transitions and Applied Skills programs. The initiatives presented demonstrate strong alignment with provincial priorities, district vision, and the needs of students preparing for future careers. The Board expressed appreciation for the work of staff, community partners, and industry representatives who contribute to creating meaningful, future-ready learning experiences for students.

AI COMMITTEE UPDATE

Neil Stephenson, Director of Learning Services, shared an update on the district's AI (Artificial Intelligence) committee and its current projects. The Delta School District is continuing to explore how Artificial Intelligence (AI) can support teaching, learning, and day-to-day operations. As AI becomes more common in schools, the district is working to make sure it is used safely, ethically, and in line with the BC curriculum, with a strong focus on supporting students.

To help guide this work, the district's AI committee has created a set of guidelines and resources to help staff understand and use AI responsibly. These materials are available on Delta Learns. The district's approach follows the BC Ministry of Education and Child Care's direction, which emphasizes the importance of using AI in safe, responsible ways and highlights how AI can improve efficiency and support student-focused learning when used thoughtfully.

Trustees had several questions following the presentation. Trustee Kanakos asked about ownership of intellectual property when a user inputs information into an AI system. Chair Muego commented that AI is really an existential issue and acknowledged the challenge of keeping up with the speed at which AI is developing. The Board thanked Neil for his presentation and for the committee's work.

APPROVAL OF THE MINUTES

M/S Vice-Chair Dhillon/Trustee Windsor

**THAT** the Minutes of the Regular meeting of November 4, 2025, be approved.

**CARRIED**

BOARD OF EDUCATION REPORT

Trustee Kanakos reported the following:

- Nov 11: Attended Remembrance Day ceremony along with Trustees Windsor and Trustee Dhillon at the North Delta Social Heart Plaza.
- Nov 27 to 29: Attended the British Columbia School Trustees Association (BCSTA) Trustee Academy with other trustees. This included attendance at the pre-conference session, where there were presentations on Haida ceremony and plants, the importance of storytelling in Indigenous culture, and Musqueam cedar weaving. Main conference activities included sessions on BCPSEA history and bargaining, and an update on First Nations education initiatives.
- Dec 4: Attended the District Emergency Preparedness Meeting.
- Dec 4: Attended the South Park Elementary Christmas concert. Trustee Kanakos acknowledged the efforts of the students and staff involved in this event.

Vice-chair Dhillon reported the following:

- Nov 10: Attended the Remembrance Day at NDSS. She remarked on the efforts at the event acknowledging diversity and different backgrounds.
- Nov 11: Attended the Remembrance Day ceremony in North Delta, along with Trustees Kanakos and Windsor. It was a beautiful ceremony honouring the service of our veterans.
- Nov 17: Attended the ILAC meeting, where the portfolio and work of the district's mental health behaviour team was discussed. Also discussed progress in sexual health and relationship training, including instructor training and planning.
- Nov 17: Attended the DPAC Roundtable event at NDSS. Discussions included a debrief of last year's meeting and resource sharing.
- Nov 20: Attended the Laadliyan Community Appreciation Gala at the Surrey Museum. The purpose of the event was to recognize the volunteers, partners, and sponsors supporting Laadliyan's mission of empowering South Asian daughters in BC.
- Nov 27 to 29: Attended the BCSTA Trustee Academy and preconference. There was some great workshopping around storytelling at the event, in particular, and how this relates to a sense of belonging and connection.
- Dec 3: Participated in Intercultural SOGI Training, hosted by Mahima Lamba and facilitated by Jenna Hassan. Included training on how to implement SOGI and how to facilitate understanding of what SOGI is.
- Dec 9: Attended the Port Guichon Elementary Winter Concert. Concert featured fun and contemporary/modernized songs.

Trustee Daula reported the following:

- Nov 22: Attended the 25th Anniversary Event of the Universal Athletics Club marking a significant milestone in its contributions to youth athletics and community development.
- Nov 27 to 29: Attended the BCSTA Academy in downtown Vancouver, which is a professional learning event for trustees across the province.
- Dec 3: Attended a DYAC (District Youth Advisory Council) meeting, along with Trustee Windsor, where student representatives engaged in productive conversations focused on strengthening student voice and community-building within the district.

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)  
DECEMBER 9, 2025

Trustee Beard reported the following:

- Nov 11: Attended the Ladner Remembrance Day Parade and Ceremony, along with Chair Muego. A very meaningful and heartfelt event. Laid a wreath at the event on behalf of the district.
- Nov 28: Attended the BCSTA Trustee Academy event in Vancouver.

Trustee Windsor reported on the following:

- Nov 5: Attended the Delta Childcare Forum, along with Trustee Gooch, to discuss the challenges that the city faces in increasing the number of childcare spaces that are available and the benefits to the local economy in having increased spaces. Our district has childcare services in 21 of our 24 elementary schools.
- Nov 17: Attended the DPAC meeting to hear directly from parents about their children's schools and the challenges they face.
- Nov 18: Participated in the Ladner Legion contest as a judge to evaluate 147 student project entries, including both art and writing projects.
- Nov 24: Attended the Anti Oppression Symposium for Elementary teachers (JEAP in action) and participated in interesting workshops on how we can recognize oppression in its many forms and work to make our schools safe places for students.
- Nov 27 to 29: Attended the BCSTA Trustee Academy and particularly enjoyed the workshop by keynote speaker, Senator Farah Mohamed, on Thursday evening. Senator Mohamed spoke on sustainable futures and the power of youth for social and governance initiatives.
- Dec 3: Participated in Intercultural SOGI Training. Jenna Hassan, an Intercultural facilitator from ARC foundation, provided some training and strategies about communicating SOGI education to families. The training was for those who are "family facing" staff such as CYCWs, multicultural workers, Strong Start facilitators and SWIS staff, as well as principals and vice-principals.

Chair Muego reported the following:

- Nov 7: Attended the Beach Grove Elementary Remembrance Day Ceremony.
- Nov 11: Attended the Procession to the Cenotaph in Ladner with Trustee Beard.
- Nov 17: Attended the Meet the Trustee Night with Delta DPAC at DMEC.
- Nov 27 to 29: Attended the BCSTA Trustee Academy in Vancouver.
- Dec 4: Attended the DSS Christmas open house and concert. Chair Muego acknowledged the inspirational work of teacher Catherine Campbell and underscored the importance of supporting and celebrating our music programs and the Delta teachers that are involved.

IB FEES

Jane Gray, Assistant Superintendent, provided the Trustees with an overview of the recommended action on the annual fees for the district's International Baccalaureate (IB) programs being offered at Seaquam Secondary and English Bluff Elementary.

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)  
DECEMBER 9, 2025

Fees for International Baccalaureate Programs are permitted under Section 82.31 of the School Act:

*(3) ... a board may charge a student enrolled in an International Baccalaureate program fees relating to the direct costs incurred by the board in providing the International Baccalaureate program that are in addition to the costs of providing a standard educational program.*

*(4) If a board that offers an International Baccalaureate program charges fees under subsection (3), the board must, on or before July 1 of each school year,*

*(a) establish a schedule of fees to be charged under subsection (3), and*

*(b) make the schedule of fees available to the public.*

M/S Trustees Windsor/ Daula

THAT the Board approve the proposed fee schedule for the Seaquam Secondary School IB program.

THAT the Board approve the proposed fee schedule for the English Bluff Elementary School IB (Primary Years) program.

**CARRIED**

WHISTLEBLOWER REPORT

Jonathan Duffin, Secretary Treasurer, presented the 2024-25 Whistleblower Report to the Board for approval. Effective December 1, 2023, school districts became subject to PIDA (The Public Interest Disclosure Act) which provides “whistleblower” protection for public sector employees. Boards of Education are required to complete a report on an annual basis within 6 months of the end of the reporting period. The report, for the school year ending June 30, 2025, has been completed and there were no findings of wrongdoings. The report will be posted and made publicly available on the district’s website by December 31, 2025.

M/S Trustees Beard/Kanakos

THAT the Board of Education approve the 2024-25 Whistleblower report for publication as presented.

**CARRIED**

REVISIONS TO ADMIN PROCEDURE 315

Jane Gray, Assistant Superintendent, updated the Board on revisions to administrative procedure AP 315, Accidents or Injuries to Students, to create a new administrative procedure AP 315, Responding to Unexpected Health Emergencies. The revisions are in response to the requirement under the Ministerial Order Amendment on Unexpected Health Emergencies, which was made effective July 1, 2025.

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 37 (DELTA)  
DECEMBER 9, 2025

QUESTION PERIOD

No questions relating to agenda items were presented.

DATE AND TIME OF NEXT MEETING

January 6, 2026 at 7:00 p.m.

ADJOURNMENT

M/S Trustees Windsor/Daula

**THAT** the Delta Board of Education Regular Board meeting of December 9, 2025, be adjourned.

**CARRIED**

ADJOURNMENT: time 8:28 p.m.

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Chairperson

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Secretary-Treasurer